

OKLAHOMA BOARD OF NURSING
2915 North Classen Boulevard, Suite 524
Oklahoma City, OK 73106
(405) 962-1800

**Advanced Practice Advisory Committee
Minutes – February 19, 2008**

The Advanced Practice Advisory Committee to the Oklahoma Board of Nursing met on February 19, 2008. Written notice of the meeting was filed with the Secretary of State's Office. Notice was posted on the Oklahoma Board of Nursing web site. A notice/agenda was also posted on the Cameron Building front entrance at 2915 North Classen Boulevard, Oklahoma City, Oklahoma, as well as the Board office, Suite 524, 24 hours prior to the meeting, setting forward thereon the date, time, place and agenda for the meeting.

Place of Meeting: Basement Conference Room, Cameron Building

Time of Meeting: 2:30 PM

Member Present: Pat Saslow, RN, ARNP
Lauri Paul, RN, ARNP
Jana Butcher, RN, ARNP
Susan Jones, RN, CNS
Janet Kristic, RN, CNS
Susan Goodwin, RN, CNS
Mark Williams, RN, CRNA
Mark Richardson, RN, CRNA
Philip Runyon, RN, CRNA
W. Pauline Lisle, RN, CNM
Leanna Harkess, RN, CNM

Member(s) Absent: Lynne Burson, RN, CNM

Guest: Stephanie Moore, RN, CNS

Board Representatives: Elizabeth Schultz, RN, MS, CRNA

Staff Representatives: L. Louise Drake, RN, M.H.R.
Gayle McNish, RN, Ed.D.
Carla Petty, RN, M.P.H.

1.0 Call to Order: The meeting was called to order by L. Louise Drake at 2:30 PM.

1.1 Declaration of a quorum: A quorum was declared present.

1.2 Introductions: Introductions were made.

1.3 Announcements: L. Drake reported 2008 Board member appointment criteria are available for licensed nurse (1 RN and 2 LPNs) positions on the Board. Anyone wanting the criteria can contact L. Drake.

2.0 Committee decision regarding approval of August 14, 2007, committee meeting minutes:

It was moved (S. Goodwin) and seconded to approved the Advanced Practice Advisory Committee Minutes for August 14, 2007.

Voting:

Yes: (10) P. Saslow, J. Butcher, S. Goodwin, S. Jones, J. Kristic,
L. Harkess, W. P. Lisle M. Richardson, P. Runyon, M.
Williams

No: (0)

Absent: (2) L. Burson, L. Paul

Motion carried.

3.0 Verbal reports requiring no action by committee

3.1 Board of Nursing update:

3.1.1 *National Certifying Bodies and APN and NON-APN Examinations Approved by the Oklahoma Board of Nursing Revision Policies:* L. Drake reported the Board approved the Committee's recommendations to revise the National Certifying Bodies policy on September 25, 2007.

3.1.2 **Formulary Advisory Council's recommendation on the 7-day Rule change to the Board:** L. Drake reported the Board accepted the recommendations of the Formulary Advisory Council to change the 7-day supply limit on Schedules III – V drugs to a 30 day supply at the meeting on September 25, 2007, and approved moving the rule revision forward with the rule-making process. At the January 29, 2008, following a public hearing on the matter, the rule revision was adopted and will go through the administrative rule-making process for review by the Legislature and Governor. If approved by the Governor and not disapproved by the Legislature, the new rule will be effective July 1, 2008.

3.2 Discussion of issues impacting advanced nursing practice issues

3.2.1 Vision Paper: L. Drake reported the APRN Joint Dialogue Group developed a joint paper which is intended to replace both the APRN Consensus Group Report and the draft Vision Paper. The NCSBN Board of Directors was to review the joint document at their December 2007 meeting, and it will be discussed at the NCSBN Mid Year meeting in March 2008. The August 2008 Delegate Assembly will vote on the joint report if it progresses as planned.

3.2.2 APRN COMBINED certification examination for both CNSs and NPs in adult psychiatric and mental health nursing: As L. Drake reported previously, the question has been raised whether there could be one exam to test both NP and CNS competencies in Psych/MH. NCSBN reports that with using the current proposed regulatory model, there would have to be two different exams; one to test the CNS competencies and one to test the NP competencies. Work on this issue is continuing.

3.2.3 ANCC's changing certification credentials from APRN,BC for NPs and for CNSs: L. Drake reported ANCC has made changes in the titling of the individuals passing the ANCC advanced practice certification examinations. Previously, ANCC used APRN-BC as their credentials. Effective January 1, 2008, the new credential for the CNS is CNS-BC. The new credential for the NP is the (Specialty type) NP-BC.

3.2.4 Process for adding certification examinations for ARNPs and CNSs, in compliance with OAC 485:10-15-6(b) and OAC 485:10-15-7(b): L. Drake reported certifying bodies contact the Oklahoma Board of Nursing when they have a new certification examination requesting their examination be added to the Board's approved list of national certifying bodies and/or certification examinations. L. Drake clarified the Rules of the Board state a **licensee** may request that a certification program be considered by the Board for inclusion on the list, and specific criteria has to be met for the certifying body's examination to qualify for such consideration. If the certification examination is for a nurse practitioner, the specialty category has to be included in the Rules, also. Only request by licensees will be considered and not requests by certifying bodies.

3.2.5 Update on checklist/evaluation tool to verify appropriateness of continuing education/contact hours and documentation for meeting requirements for prescriptive authority: Copies of the checklist/evaluation tool were distributed. C. Petty discussed the use the tool, responded to questions and announced plans to put the form on the Board's website.

3.2.6 Dates for next CRNA and Formulary Advisory Meetings:

L. Drake reported the CRNA Formulary Advisory Council meeting date is April 28, 2008, at 3:30 PM. The Formulary Advisory Council will meet on August 14, 2008, at 1:00 PM, because the Basement Conference is not available on Thursday, August 7, 2008, as set at their last meeting.

3.2.7 Other (No items)

3.3 Advanced Practice Advisory Committee member list and update: Members updated their contact information. L. Drake discussed the expiration dates for members whose terms expire in 2008 and the process for new appointments or re-appointed to the Committee, in compliance with the bylaws.

4.0 Review and committee recommendations on revisions to *National Certifying Bodies and APN and Non-APN Examinations Approved by the Oklahoma Board of Nursing Policies*

4.1 Review and Decision on revisions of certification examinations on the Board's National Certifying Bodies approved APN list: Based on the announcement of certification credential changes by the American Nurses Credentialing Center (ANCC) Commission on Certification, L. Drake reported the Board's policy on national certifications needs to be changed for congruence with the ANCC changes.

In addition, the National Certification Corporation (NCC) has announced they are changing their certification credentials from RNC to WHNP-BC for Women's Healthcare Nurse Practitioner and to NNP-BC for Neonatal Nurse Practitioner. These new credential designations will go into effect May 1, 2008.

It was moved (P. Saslow) and seconded to approved the revisions to the *National Certifying Bodies and APN Examinations Approved by the Oklahoma Board of Nursing Policy* and to submit the revised policy to the Board for approval.

Voting:

Yes: (9) P. Saslow, L. Paul, J. Butcher, S. Goodwin, S. Jones, J. Kristic, L. Harkess, W. P. Lisle, M. Richardson, P. Runyon, M. Williams

No: (0)

Absent: (1) L. Burson

Motion carried.

4.2 Review and Decision on revisions of certification examinations on the Board's National Certifying Bodies approved Non-APN list: L. Drake reported the original policy on national certifying bodies contained the names of the certifying bodies and certification examinations that were in effect at that time. Over time, some certifying bodies and names of examinations have changed. For tracking and historical purposes, the Board's approved policy needs to reflect the previous names of certifying bodies and the former names of examinations. For this reason, the American Board of Post Anesthesia Nursing Certification's former name of American Board of Perianesthesia Nursing Certification, Inc. needs to be added to the policy.

In addition to the National Certification Corporation changes to the nurse practitioner certification credentials, L. Drake stated NCC is also changing their Core Certification Examinations' credentials. Those certified as RNCs in a nursing specialty area will retain the RNC designation, but a specialty component will be added for each specialty certification. These new credential designations will go into effect May 1, 2008. Previous credentials will be retired. Based on the NCC changes, the Board needs to revise the current policy for congruence with the changes.

It was moved (S. Jones) and seconded to approved the revisions to the *National Certifying Bodies and NON-APN Examinations Approved by the Oklahoma Board of Nursing Policy* and to submit the revised policy to the Board for approval.

Voting:

Yes:	(9)	P. Saslow, L. Paul, J. Butcher, S. Goodwin, S. Jones, J. Kristic, L. Harkess, W. P. Lisle, M. Richardson, P. Runyon, M. Williams
No:	(0)	
Absent:	(1)	L. Burson

Motion carried.

5.0 Review and Decision on revisions to the Advanced Practice Advisory Committee Bylaws

5.1 Decision on appointing a chairperson and a vice chairperson of the Committee and/or revisions accordingly: Members discussed the section of bylaws addressing "Officers" of the Advisory Committee. To the knowledge of those present, the Board staff person has always chaired the Advisory Committee, and no issues have been identified with this process.

It was moved (S. Goodwin) and seconded to delete the "Officers" section of the bylaws.

Voting:

Yes: (9) P. Saslow, L. Paul, J. Butcher, S. Goodwin, S. Jones, J. Kristic, L. Harkess, W. P. Lisle, M. Richardson, P. Runyon, M. Williams

No: (0)

Absent: (1) L. Burson

Motion carried.

- 5.2 Discussion and decision on frequency of Committee meetings and revisions, as appropriate.** Members discussed the frequency of meetings and statements in the bylaws addressing “other/called” meetings, which are not congruent with the Oklahoma Open Meeting Act.

It was moved (L. Paul) and seconded to keep the frequency of meetings as “at least semi-annually,” and to delete statements regarding other/called meetings that are incongruent with the Oklahoma Open Meeting Act.

Voting:

Yes: (9) P. Saslow, L. Paul, J. Butcher, S. Goodwin, S. Jones, J. Kristic, L. Harkess, W. P. Lisle, M. Richardson, P. Runyon, M. Williams

No: (0)

Absent: (1) L. Burson

Motion carried.

[NOTE: The revised bylaws are attached to the minutes.]

6.0 Discussion on prescriptive practices - [requiring no action]

- 6.1 Prescribing for family members:** L. Drake stated she has received several phone calls asking for guidance about prescribing medications for family members. There is an Oklahoma Bureau of Narcotics and Dangerous Drugs rule, specifically OAC § 475:30-1-3(d), prohibiting prescribing Schedules I – V drugs for immediate family members. Committee members discussed this issue.

- 6.2 Changes in supervising physicians:** L. Drake reported that for prescriptive authority to be compliance with the law, the APN must have a supervising physician **at all times**. An advanced practice nurse must notify the Oklahoma Board of Nursing within 30 days when there is a change in supervising physicians, or be in violation of the Rules of Board and subject to disciplinary action. In according with the Rules of the Board, “An advanced practice nurse's prescriptive authority will be placed on inactive status upon notification to the Board office that the nurse does not have a current physician supervising prescriptive authority. The date of inactive status will

be the date of approval by the Board.” The 30 days in the Rules are not a “grace period” for a nurse to work without a supervising physician, but rather it allows time for written documentation/communication to be received in the Board office.

6.3 Supervising physician’s listed on Board’s website: L. Drake reported the names of APNs’ supervising physicians are on the Board’s website and distributed information to committee members.

7.0 Discussion on Proposed Rules changes: G. McNish discussed the 2008 Rules changes that pertain to APN practice and were sent to the Governor for signature.

8.0 Dates for meetings in 2009: Members agreed the date for the February 2009 meeting will be **Tuesday, February 10, 2009, @ 2:30 PM**, and the date for the August 2009 will be **Tuesday, August 18, 2009, @ 2:30 PM**.

REMINDER: THE NEXT MEETING IS SET FOR AUGUST 12, 2008, @ 2:30 PM.

9.0 Suggested agenda items for next meeting:

- a. Review and Decision on review and/or revisions to *National Certifying Bodies and APN and Non-APN Examinations Approved by the Oklahoma Board of Nursing Policies*
- b. Discussion and input on proposed Rules changes for 2009, as appropriate.

10.0 Adjournment: There being no further business, the meeting was adjourned at 4:20 PM.

**OKLAHOMA BOARD OF NURSING
ADVANCED PRACTICE ADVISORY COMMITTEE BYLAWS**

NAME: The name of this organization shall be the Advanced Practice Advisory Committee to the Oklahoma Board of Nursing.

AUTHORITY: The Oklahoma Board of Nursing (“Board”) may establish advisory committees as necessary to assist the Board in its efforts to protect the health and welfare of the citizens. [59 O.S. § 567.16a]. The Board established the Advanced Practice Advisory Committee at its July 1991 Board Meeting.

FUNCTIONS: The functions of the Advanced Practice Advisory Committee are to:

1. Make recommendation to the Board concerning advanced practice educational programs, national certifying bodies, definitions of scope of practice statements, standards of practice, and other practice-related issues;
2. Advise the Board in the development and enforcement of Rules and Regulations regarding advanced practice;
3. Assists the Board in interpretation of the Scope of Practice and Standards of Care for the Advanced Practitioner; and,
4. Perform other duties as defined by the Board.

MEMBERS: The committee shall consist of twelve (12) members appointed by the Oklahoma Board of Nursing as follows:

1. three (3) Advanced Registered Nurse Practitioners from representative specialty areas;
2. three (3) Clinical Nurse Specialists from representative specialty areas;
3. three (3) Certified Registered Nurse Anesthetists;
4. three (3) Clinical Nurse Midwives; and
5. other members as deemed necessary by the Board.

One Board member shall serve as an ex-officio member.

The Board may request consultation to the Advanced Practice Advisory committee by advanced practice nurses in the designated categories in specialty areas not represented on the committee.

**Advanced Practice
Advisory Committee Bylaws**

The members shall serve a term of three (3) years or until a successor is appointed.

The length of appointment of the initial committee shall be staggered to provide for periodic rotation of members of the committee, the goal being to maintain continuity of the committee.

The Board will appoint successors to committee from a list of recommendations from professional organizations, committee members and self-submissions.

MEETING: The Advanced Practice Advisory Committee shall meet at least semi-annually. Notice of a called meeting or special meeting shall be in compliance with the Oklahoma Open Meeting Act, and include the agenda for the meeting, indicating the specific topics to be addressed.

VOTING: Each member shall have one (1) vote.

QUORUM: Presence of a majority of the members with at least one (1) member from each advanced practice category represented will constitute a quorum.

**REVISION OF
BYLAWS:** The bylaws of the Advanced Practice Advisory Committee may be amended with previous written notice of all members of the committee and upon two-thirds (2/3) vote of the total committee membership. Revised bylaws shall be submitted to the Board for approval.