

OKLAHOMA BOARD OF NURSING 2915
North Classen Boulevard, Suite 524
Oklahoma City, OK 73106
www.nursing.ok.gov
405-962-1800
FY 2017

Second Regular Meeting

5:30 P.M. September 20, 2016
Reconvene 8:00 A.M. September 21, 2016
Reconvene 8:00 A.M. September 22, 2016

The Reed Conference Center
5800 Will Rogers Road
Midwest City, Oklahoma

The Notice of this meeting was filed with the Secretary of State's Office on December 10, 2015. Notice/final agenda was posted on September 19, 2016, at 11:00 AM, on the Cameron Building front entrance at 2915 N. Classen Blvd., Oklahoma City, at the Board Office, Suite 524 and on the Oklahoma Board of Nursing web site. The agenda is also posted outside the meeting room.

1.0 Preliminary Activities

- 1.1 Call to Order
- 1.2 Roll Call and Declaration of a Quorum
- 1.3 Discussion and Board decision on excusing Board member(s) absence(s) from the full meeting
- 1.4 Public Open Forum
Individuals appearing to speak in Public Open Forum will be allocated five minutes for that purpose. Groups must proxy their five-minute time allotment.
- 1.5 Review and Board Decision on Adoption of Consent Agenda #1**
 - 1.5.1 Review and Acceptance of Financial Statements–July and August 2016
 - 1.5.2 Presentations by Board Staff (informational only)
 - (a) “Oklahoma Board of Nursing Update,” Oklahoma Association of Health Care Recruiters, Moore, 08/05/16, G. Stafford
 - (b) “Oklahoma Licensed Nurses,” School and Staff Nurses, Canadian Valley Hospital, Yukon, 08/09/16, G. Stafford, M. Wiens, J. Barnhouse
 - (c) “Oklahoma Board of Nursing Update,” Oklahoma Practical Nurses Directors’ Meeting, 08/02/16, T. Walker
 - (d) “Peer Assistance Program,” Mercy Nurse Residency Program, Oklahoma City, 08/24/16, J. Barnhouse
 - (e) “Peer Assistance Program,” Seminole State College Nursing Program, Seminole, 09/08/16, J. Barnhouse, L. Clarkson

1.5.3 Workshops/Meetings Attended By Board Members & Board Staff (informational only)

- (a) Nurse License Compact Administrators (NLCA) Meeting and National Council of State Boards of Nursing Annual Meeting and Delegate Assembly, Chicago, IL, 08/16-19/16; C. Nickel, K. Glazier; 08/17-19/16, G. Stafford, J. Ward, electronic participants
- (b) Enhanced Nurse Licensure Compact Model Rules Committee, Chicago, IL, 09/14-15/16, K. Glazier, electronic participant
- (c) Council on Licensure, Enforcement and Regulation: National Certified Investigator Training – Level I, Denver, CO, 07/25-27/16, S. Terry
- (d) Council on Licensure, Enforcement and Regulation: National Certified Investigator Training – Level II, Denver, CO, 07/25-27/16, S. Griffith
- (e) Centers for Disease Control and Prevention, web-based, “Opioids Prescribing Guidelines,” 07/27/16; 08/03/16; 08/17/16; G. Stafford
- (f) Oklahoma Commission on Children and Youth: Board of Child Abuse Examination Meeting, Oklahoma City, 08/17/16, G. Stafford
- (g) East Central University Nursing Program, Ardmore Campus Task Force, Ardmore, 08/04/16, J. Ward, T. Walker
- (h) Council on Licensure, Enforcement and Regulation (CLEAR) Call Webinar: “Epic Outcomes: Improving Your Investigations by Learning from History,” Board office, 08/10/16, L. Griffiths, M. Stroud, M. Wiens, S. Griffith, M. Reading, S. Terry, H. Baker
- (i) National Council of State Boards of Nursing (NCSBN) Call Webinar: “Regulatory Aspects of Prescription Drug Abuse,” Board office, 08/18/16, L. Griffiths, M. Stroud, M. Wiens, S. Griffith, M. Reading, S. Terry, H. Baker
- (j) National Council of State Boards of Nursing (NCSBN): “Regulatory Aspects of Prescription Drug Abuse,” web-based Board office, 08/18/16, L. Clarkson, J. Barnhouse, E. McArthur

1.5.4 Committee Meeting Minutes

- (a) Formulary Advisory Council, 08/11/16, G. Stafford, J. Ward, M. Nelson

1.5.5 Changes in Schools/Programs

- (a) Mr. Jay Faulkner was appointed as President of Carl Albert State College, Poteau replacing Mr. Garry Ivey who has retired.
- (b) Seminole State College has realigned its organizational structure with the Associate Degree Nursing Program now under the Science, Technology, Engineering, and Math (STEM) Division and no longer part of the Nursing and Health Sciences Division.
- (c) Valerie Watts, MS, RN has been appointed as the Program Director for the Seminole State College Associate Degree Nursing Program replacing Crystal Bray, MS, RN, Interim Director.
- (d) Linda Henningsen, MSN, MS, RN, has been appointed as Interim Director of the Brown-Mackie College, Oklahoma City, Associate Degree Nursing Program, replacing Sandra Medrano, RN, MS, CNE.

- (e) Oklahoma State University, Oklahoma City, Nurse Science Department has a new building and address as of 08/22/16. The program is now located at 440 N. Portland, Oklahoma City, 73107.
- (f) Marcy Tanner-Garrett, MS, Ed.D, RN, has been appointed Associate Dean of Nursing and Allied Health Sciences at Southwestern Oklahoma State University, replacing Barbara Patterson, Ed.D, RN.
- (g) Rebecca Cornelius, RN, MSN, PhD, has been appointed Interim Director of the Platt College North, Oklahoma City, Associate Degree Nursing Program, replacing Ella Abela, RN, MSN/Ed.
- (h) Carolyn C. Lewis, PhD, RN, CNE, has been appointed as Director, School of Nursing at East Central University, replacing Kristy Calloway, MS, RN, CNE, Interim Director
- (i) Wendi Jakubiak, MSN, RN, CNE, has resigned her position as Nursing Program Chair at ITT Technical Institute, Breckinridge School of Nursing, Oklahoma City.
- (j) Sara “Jan” Sinclair, BSN, RN, has been appointed as the Interim Director of the Platt College Practical Nursing Program, Oklahoma City, replacing Danielle Hylton, RN, BSN.
- (k) Marion McGehee, MSN, RN, has resigned her position as the Practical Nursing Program Coordinator at Wes Watkins Technology Center, Wetumka. Linda Sanford, MS, RN, has been appointed as the Interim Practical Nursing Program Coordinator.

1.5.6 Review and Acceptance of Application(s) for Appointment/Reappointment to a Committee or Council

- (a) Amber Pagel, BSN, RN, appointment to Nursing Education and Nursing Practice Advisory Committee as Advanced Unlicensed Assistants Programs Representative
- (b) Deborah Booton-Hiser, reappointment to Formulary Advisory Council
- (c) Leanna Harkess, reappointment to Formulary Advisory Council

1.5.7 Review and Acceptance/Non-acceptance of Follow-up Report(s) Received from Nursing Education Programs (no items)

1.5.8 Review and Acceptance of Proposed Revisions to the Following Policies/Procedures, Order Provisions and Peer Assistance Contract Provisions:

- (a) *Special Reports from Nursing Education Programs to the Board Policy, #E-06*
- (b) *Reports Submitted from Nursing Education Programs on NCLEX Pass Rate Policy, #E-07*
- (c) *Body Fluid Testing Guidelines Investigation Division, #I-09*
- (d) *Counselor Criteria for Treatment Not Including Substance Use Disorders Investigation Division, #I-10*
- (e) *Counselor Criteria Investigation Division, #I-11*
- (f) *Evaluation Criteria Investigation Division, #I-13*
- (g) *Nurse Support Group Criteria Investigation Division, #I-14*
- (h) *Evaluator Criteria Investigation Division, #I-21*
- (i) *Peer Assistance Program Counselor Criteria, #PA-05*

- (j) *Peer Assistance Program Evaluation Criteria, #PA-06*
- (k) *Peer Assistance Program Nurse Support Group Criteria, #PA-07*
- (l) *Peer Assistance Program Evaluator Criteria, #PA-18*
- (m) *Provider List Procedure, #OBN-05*

- 1.5.9 Review and Acceptance of No Proposed Revisions to the Following:
- (a) *Formulary Advisory Council Procedure for Amending the Formulary, #P-50*
 - (b) *Support Group Participation Guidelines Investigation Division, #I-15*

1.6 Review and Board Decision on Adoption of Consent Agenda #2

- 1.6.1 Review and Acceptance of Proposed Revisions/Review of Policies/Procedures/Position Statements/Declaratory Rulings
- (a) *Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority, #P-50B*

2.0 Minutes of Previous Meetings

- 2.1 Board decision regarding approval of Board Meeting Minutes for July 19, 20 & 21, 2016
- 2.2 Board decision regarding approval of Special Board Meeting Minutes for August 10, 2016

3.0 Hearings

On any of the individual proceedings listed below with a specific hearing date listed:

A. if after receiving proper notice, the Respondent has not filed the required Response and/or fails to appear, the Board may declare the Respondent in Default and revoke, suspend or otherwise discipline Respondent as the Board deems necessary [OAC 485:10-11-2(b)(2) and (9)].

B. if for any reason a hearing is not completed due to the failure of the Respondent to appear or for other reasons warranting emergency action, and the Board finds that the public health, safety or welfare imperatively requires emergency action, the Board may take such emergency action as it deems necessary in order to protect the health, safety or welfare of the public including emergency suspension pursuant to 75 O.S. §§ 314.C.2 and 314.1. [OAC 485:10-11-2(b)(14)].

At the conclusion of all testimony and evidence, the Board will consider approval of motions to conduct executive sessions to engage in deliberations or rendering a final or intermediate decision pursuant to Article II of the Administrative Procedures Act (75 O.S. §§ 308a, et seq., and 309(D)) and 25 O.S. §§ 307(B)(8) and 311(B)(2) of the Oklahoma Open Meeting Act, in each of the following individual proceedings:

*3.003.16 Morgan, Starla Teresa, lpn

*3.013.16 Hill, Joanna Marie, LPN

- 3.091.16 Landreth, Patricia Ann, rn/lpn Thursday, September 22, 2016
 A. The Board will consider approval of motion to conduct executive session to hear evidence for the limited purpose of discussing matters where disclosure of information would violate confidentiality requirements of state or federal law pursuant to 25 O.S. §§ 307 (B)(7) and 311(B)(2).
- *3.255.16 Hofmeister, Richard John, rn
- *3.272.16 Little, Kay Ann Griffin, RN
- 3.286.16 Jenkins, Melanie Gail Major, LPN Thursday, September 22, 2016
 A. The Board will consider approval of motion to conduct executive session to hear evidence for the limited purpose of discussing matters where disclosure of information would violate confidentiality requirements of state or federal law pursuant to 25 O.S. §§ 307 (B)(7) and 311(B)(2).
- *3.344.16 Barbardo, Deana Marie, LPN
- *3.366.16 Driver, William Matthew, LPN
- 3.367.16 Bigham, Terresa Michelle Stevenson, RN/lpn Thursday, September 22, 2016
 A. The Board will consider approval of motion to conduct executive session to hear evidence for the limited purpose of discussing matters where disclosure of information would violate confidentiality requirements of state or federal law pursuant to 25 O.S. §§ 307 (B)(7) and 311(B)(2).
- 3.372.16 Fanning, Cheryl Lavonne Bunch, LPN Wednesday, September 21, 2016
- *3.388.16 Oliver, Kimberly Kay Deaton, RN/lpn
- 3.392.16 Nissen, Patricia Ann Crenshaw Porter, RN Thursday, September 22, 2016
- *3.393.16 Willingham, Rochelle Yvonne Stotts, RN
- *3.397.16 Eller, Elizabeth Ann, rn
- 3.005.17 Echols, Catherine Louise Beffer, LPN Wednesday, September 21, 2016
- 3.013.17 Stinnett, Carly Elizabeth Jeter, LPN Wednesday, September 21, 2016
- *3.020.17 Hepler, Angela Kim Shipley, RN/lpn
- 3.023.17 Sanders, Elisa Kaye Ramm Everidge, RN Wednesday, September 21, 2016
- 3.025.17 Rayon, Amanda Jean Rippee, lpn Thursday, September 22, 2016
- *3.028.17 Jenkins, Jan Lynne Holland, RN
- *3.036.17 Swift, Amy Karen Elizabeth Swift Tidwell, rn/lpn

*3.062.17 Moore, Jerry Wesley, LPN

*3.063.17 Hardwick, Diana Carol Blackmon, RN/APRN-CNP

*3.064.17 Bruner, Judy Lois Brown, LPN

*3.065.17 Kamau, Laban Kimwaki, LPN/NCLEX-RN Applicant

*3.066.17 Ferguson, Florence Estelle Ritter, RN/APRN-CNP

*3.067.17 Steffensen, Tina Marie Burghardt, LPN

*3.068.17 Braine, James Steven, rn

3.069.17 Schuettenberg, Christine Flora, RN Thursday, September 22, 2016

3.070.17 Gordon, Trica Lynn Evans McLain, RN Thursday, September 22, 2016

3.071.17 Mullins, Raechel Lynn Arnold, rn Wednesday, September 21, 2016

*3.073.17 Lyons, Keri Diane, rn

*3.074.17 Fine, Gregory Dowell, RN

3.075.17 McKenzie, Elisha Diane Wooldridge Austin, LPN Thursday, September 22, 2016

3.076.17 Raska, Elizabeth LeighAnn Sparks, lpn Thursday, September 22, 2016

3.077.17 Wallace, Bridgette Lynn, LPN Wednesday, September 21, 2016

*3.078.17 Hider, Tammy Ruth Jones, RN/lpn

3.080.17 Smalley, Laura Charlene Shean, rn Wednesday, September 21, 2016

3.081.17 Schulz, Shannon (NMN) Poe Nunn, RN Thursday, September 22, 2016

3.082.17 Unruh, Kacye Lyn Swinney Brito Swinney Hinkie, rn Wednesday, September 21, 2016

*3.083.17 Anderson, Judy Kay Hass, RN/lpn

*3.084.17 Organ, Stephine Michele Townsend Fox, RN

*3.086.17 Bell, Valerie Jean Burke Stills, lpn

*3.087.17 Alipio, Josefina Dedios David, RN

*3.088.17 Kerr, Angela Kay Carr, LPN

3.089.17 Cape, Tiffany Linette, LPN Wednesday, September 21, 2016

- *3.090.17 Hill, Jolynne Marie Anthony, LPN
- *3.092.17 James, Bridget Michele Langley Dalton, RN/lpn
- *3.093.17 Hudson, Katrina Renea Littles, lpn
- *3.094.17 Goldman, Misty Dawn Gaither Byrd, LPN
- *3.095.17 Bates, Brenda Lee, LPN
- 3.096.17 Myers, Felicia Eve Goudeau Miles, lpn Wednesday, September 21, 2016
- *3.097.17 Cloud, Karen Leigh McClennen, RN
- *3.098.17 Martin, Mary Adrian Mulford, RN
- *3.099.17 Leathers, Allison Grace Clancy, RN
- *3.101.17 Logan, Stacy Michelle Springfield, RN
- *3.103.17 Maranan, Srilan Salay, NCLEX-LPN Applicant
- *3.104.17 Wallace, Heather Marie Bleazard, NCLEX-RN Applicant
- *3.105.17 Watson, Cherie Dawn Schell Easley, RN
- *3.106.17 Griffin, Michelle Elizabeth, LPN
- *3.107.17 Davis, Emily Loren Young, NCLEX-LPN Applicant
- *3.108.17 Johnson, Maria Mercedes Quinones Balfe, RN/lpn
- *3.109.17 Patel, Samir Arvind, RN/Applicant APRN-CNP
- *3.110.17 Marshall, Landon Lyle, LPN/NCLEX-RN Applicant
- *3.111.17 Porter, Brandy Nicole, LPN
- *3.112.17 Chaney, Kristie Renee, RN/lpn

4.0 New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda (25 O.S. § 311(9))

5.0 Administrative/General

- 5.1 Office Update - Verbal reports requiring no Board action
 - (a) President's Report (no discussion, verbal report only)
 - (b) Executive Director's Report with possible discussion on the following:
 - (i) Current FTE Status
 - (ii) Dashboard Report
 - (iii) Amended Executive Order 2015-46
 - (iv) Meetings of the Executive Director with members of the Oklahoma Legislature that occurred since the last meeting of the Board
 - (v) Meetings of the Executive Director with members of the Oklahoma Executive Branch that occurred since the last meeting of the Board
 - (vi) Legislation Update
 - (vii) Attorney General Opinion 2016-524A
 - (viii) Other (verbal report only, no discussion)
- 5.2 Education presentation and discussion: Licensure — Status, Board Actions and History
- 5.3 Review and Board discussion of Agency Organization Chart, Agency Pay Band Schedule, State Longevity Pay Schedule (74 O.S. §840-2.18), and State Benefit Allowance
- 5.4 Proposed Executive Session to discuss the employment, hiring, appointment, salaries, promotion, demotion, disciplining or resignation of Holly Baker, Jenny Barnhouse, Laura Clarkson, Romelda Daniels, Andrea Denman, Dana Edminsten, Sandra Ellis, Kimberly Glazier, Shakayla Gordon, Starla Griffith, Lisa Griffiths, Dana Hall, Teena Jackson, Erica McArthur, Elizabeth Misenheimer, Shirley Montgomery, Nicole Plumlee, O. Michele Reading, Darcy Roquemore, Sara Shaver, Gina Stafford, Mark Stroud, Sandra Terry, Amy Tomlinson, Shelley Tuscana, Terri Walker, Jackye Ward, and Michelle Wiens, pursuant to 25 O.S. §307 B.1 and 311 B.2
- 5.5 Discussion and possible Board decision on matters addressed in Executive Session pursuant to agenda item 5.4
- 5.6 Discussion and Board decision on the FY 2018 Budget Request Proposal
- 5.7 Proposed Executive Session for confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to 25 O.S. Sections 307 B.4 and 311 B.2.

6.0 Regulatory Services

- 6.1 ITT Technical Institute, Breckinridge School of Nursing, Oklahoma City
- (a) Review and Board decision on acceptance/non-acceptance of follow-up pass-rate report submitted by ITT Technical Institute, Breckinridge School of Nursing, Associate Degree Nursing Program, Oklahoma City, that was required by the Board pursuant to OAC 485:10-3-5(4);
 - (b) Review and Board decision on Request from ITT Technical Institute Breckinridge School of Nursing, Associate Degree Nursing Program, Oklahoma City, to be removed from Conditional Approval Status given to the program on September 28, 2015, pursuant to OAC 489:10-3-1(b)(3), and Board decision on approval status pursuant to Board Rule OAC 485:10-3-1; and
 - (c) Report on and possible discussion of correspondence with ITT Technical Institute, Breckinridge School of Nursing, Associate Degree Nursing Program, Oklahoma City, regarding closure of the nursing program.
- 6.2 Review and Board decision on acceptance/non-acceptance of follow-up pass-rate report submitted by Brown-Mackie, Tulsa, that was required by the Board pursuant to OAC 485:10-3-5(4)
- 6.3 ITT Technical Institute, Breckinridge School of Nursing, Tulsa
- (a) Review and Board decision on acceptance/non-acceptance of follow-up pass-rate report submitted by ITT Technical Institute, Breckinridge School of Nursing, Associate Degree Nursing Program, Tulsa, that was required by the Board pursuant to OAC 485:10-3-5(4); and
 - (b) Report on and possible discussion of correspondence with ITT Technical Institute, Breckinridge School of Nursing, Associate Degree Nursing Program, Tulsa, regarding closure of the nursing program.
- 6.4 Review and Board decision on acceptance/non-acceptance of follow-up pass-rate report submitted by Seminole State College, Seminole, that was required by the Board pursuant to OAC 485:10-3-5(4)
- 6.5 Review and Board decision on *Guidelines for Simulated Patient Care Experiences (SPCE) for Registered and Practical Nursing Programs*
- 6.6 Review and Board discussion of proposed revisions to the *Rules of the Oklahoma Board of Nursing*
- 6.7 Review and Board decision on proposed **emergency** revisions to the *Rules of the Oklahoma Board of Nursing*.
OAC Title 485. Oklahoma Board of Nursing
Chapter 10. Licensure of Practical and Registered Nurses
Subchapter 5. Minimum Standards for Approved Nursing Education Programs
485:10-5-3.2 [AMENDED]
485:10-5-5.2 [AMENDED]
Subchapter 6. Minimum Standards for Approved Advanced Practice Registered Nursing (APRN) Education Programs (Effective January 1, 2016)
485:10-6-2 [AMENDED]

- 6.8 Review and Board decision on survey visit report and approval status for Platt College, Practical Nursing Program, Oklahoma City
- 6.9 Review and Board decision on request from Platt College, North, Associate Degree Program, Oklahoma City, to be removed from Conditional Approval Status given to the program on September 28, 2015, pursuant to OAC 485:10-3-1(b)(3) and Board decision on approval status, pursuant to Board Rule OAC 485:10-3-1
- 6.10 Review and Board decision on Curriculum Change Request for Platt College Practical Nursing Programs:
 - (a) Platt College Practical Nursing Program, Lawton
 - (b) Platt College Practical Nursing Program, Moore
 - (c) Platt College Practical Nursing Program, Oklahoma City
 - (d) Platt College Practical Nursing Program, Tulsa
- 6.11 Review and Board decision on follow-up report of the University of Tulsa, Oxley College of Health Sciences Doctorate of Nursing Practice Advanced Practice Registered Nursing Program–Certified Registered Nurse Anesthetist Track, Family Nurse Practitioner Track, and Adult-Gerontology Acute Care Nurse Practitioner Track, Tulsa
- 6.12 Review and Board decision on Curriculum Change Request for Carl Albert State College, Associate Degree Nursing Program, Poteau

7.0 Peer Assistance (no items)

8.0 Investigations (no items)

9.0 Information (no items)

10.0 Applications

- 10.013.17 Wilkes, Amy Margaret Robinson, Endorsement-RN Applicant
- 10.018.17 Shropshire, Lori Ann Aud, NCLEX-LPN Applicant
- 10.019.17 Brown, Casey Lynette Thompson, NCLEX-RN Applicant
- 10.020.17 Carrasco, Geraldine Lee Sanchez, Endorsement-RN Applicant
- 10.021.17 Berry, Kendra Gail, NCLEX-LPN Applicant

10.022.17 Tenorio, Alicia Marie Schafer, NCLEX-RN Applicant

10.023.17 Owens, Virgil Bob, lpn/Endorsement-RN Applicant

10.024.17 Frazier, Larissa Rae Banks, NCLEX-RN Applicant

10.026.17 Raff, IV, Arthur Eugene, NCLEX-RN Applicant

10.027.17 Akers, Heather Dawn, NCLEX-LPN Applicant

10.028.17 Rice, Michele Lynn Schaefer, NCLEX-RN Applicant

10.029.17 Frank, Amanda Lea, NCLEX-LPN Applicant

10.030.17 Kothe, Lindsey Dahn, NCLEX-RN Applicant

Adjournment

Date of Next Regular Meeting:

November 8, 9 & 10, 2016

Place of Next Regular Meeting:

The Reed Conference Center

5800 Will Rogers Road

Midwest City, OK

* Informal Disposition Panel