

OKLAHOMA BOARD OF NURSING  
2915 North Classen, Suite 524  
Oklahoma City, Oklahoma 73106  
(405) 962-1800

**Nursing Education and Nursing Practice Advisory Committee  
Minutes – June 12, 2006**

The Nursing Education and Nursing Practice Advisory Committee to the Oklahoma Board of Nursing met on June 12, 2006. Notice was posted on the Oklahoma Board of Nursing web site. A notice was also posted on the Cameron Building front entrance at 2915 North Classen Boulevard, Oklahoma City, Oklahoma, as well as the Board office, Suite 524, setting forward thereon the date, time, place and agenda for the meeting.

Place of Meeting: Basement Conference Room, Cameron Building

Time of Meeting: 1:30 p.m.

Members Present:	Linda Fly	Associate Degree Nursing Directors Council
	Joseph Catalano	Baccalaureate Nursing Deans Council
	Ragina Holiman	Oklahoma Nurses Association
	Lisa Griffiths	Oklahoma Organization of Nurse Executives
	Judy Unruh	Oklahoma Assoc. of Health Care Providers
	Linda Thrasher	Oklahoma Association of Home Care
	LaDonna Selvidge	Practical Nursing Directors Council
	Karen Tomajan	Oklahoma Nurses Association

Members Absent:	Cindy Rauh	Oklahoma Organization of Nurse Executives
	VACANT	Oklahoma State Association of LPNs
	Chris Wiegel	Oklahoma Organization of Nurse Executives

Board Representatives: Jackie Ward

Staff Representatives: Gayle McNish  
Louise Drake

1.0 Call to Order: The meeting was called to order by Jackie Ward at 1:30 p.m.

1.1 Declaration of a quorum: A quorum was declared present.

1.2 Introductions: Introductions were made.

1.3 Announcements: There were no announcements.

- 2.0 Committee Decision Regarding Approval of February 27, 2006 Committee Meeting Minutes: The minutes were reviewed. A motion was made (K. Tomajan) and seconded (R. Holiman) to approve the minutes as presented.

Voting:

- Yes: (8) J. Catalano, R. Holiman, L. Fly, L. Griffiths, K. Tomajan, L. Thrasher, J. Unruh, L. Selvidge  
No: (0)  
Absent: (3) C. Rauh, C. Wiegel, OSALPN Representative

Motion carried.

3.0 Verbal Reports Requiring No Action by Committee

- 3.1 Board of Nursing Update: G. McNish reported that, at the March Board meeting, the Board approved a request by Oklahoma Christian University to offer a baccalaureate nursing education program and approved the submission of a letter of response to National Council of State Boards of Nursing on the APN Advisory Panel Vision Paper. At the May Board meeting, the Board approved revisions to the *RN First Assistant Declaratory Ruling*. The Board also approved *Rapid Sequence Intubation Guidelines* and *Board Member Code of Conduct*. They also approved a request by OU College of Nursing for an additional program offering on the Tulsa Community College campus.
- 3.2 Advanced Practice Advisory Committee: The committee has not met since the last Nursing Education and Practice Advisory Committee meeting.
- 3.3 Advanced Unlicensed Assistant Advisory Committee: G. McNish reported that the committee met on May 11, 2006. They reviewed the approved skills list and did not recommend any revisions to the Board. They also reviewed AUA statutes and rules and recommended a clarification to the definition of the Advanced Unlicensed Assistant.
- 4.0 Review and Decision on Subcommittee Recommendations for Definitions and Requirements for Clinical Experience in Nursing Education Programs: Minutes from the April 10, 2006 Nursing Education and Practice Advisory Committee Nursing Education Subcommittee were distributed at the meeting. The committee reviewed the recommendation of the subcommittee related to rule changes and suggested minor changes for clarification. Following their discussion, a motion was made (J. Catalano) and seconded (R. Holiman) to recommend to the Board that: a) the following definition of clinical learning experiences be added to the *Rules*: "Clinical learning experiences means faculty-planned and guided activities designed to assist students to meet stated program and course outcomes and to

safely apply knowledge and skills when providing nursing care to clients across the life span as appropriate to the role expectations of the graduates. These experiences occur in a variety of affiliating agencies or clinical practice settings including, but not limited to: acute care facilities, extended care facilities, long-term care facilities, clients' residences, and community agencies; and in associated clinical pre- and post-conferences.”; b) the following definition of skills laboratory experiences be added to the *Rules*: “Clinical skills laboratory means a designated area in which equipment and supplies are provided to simulate a clinical facility, allowing skills and procedures to be demonstrated and practiced.”; and c) the following standard be added in the *Rules*: “Clinical skills laboratory experiences, which may include simulated patient care experiences, shall be developed, implemented, and evaluated by the faculty to facilitate student preparation for clinical learning experiences.”

Voting:

Yes: (8) J. Catalano, R. Holiman, L. Fly, L. Griffiths, K. Tomajan, L. Thrasher, J. Unruh, L. Selvidge  
No: (0)  
Absent: (3) C. Rauh, C. Wiegel, OSALPN Representative

Motion carried.

5.0 Review and Decision on Subcommittee Recommendations Regarding Out-of-State Program Campuses and Committee Decision on Recommendations for Revisions to the Following

5.1 Guidelines for Nursing Education Programs Offering Non-Traditional Learning Options (#E-08): The committee reviewed recommendations of the subcommittee on the guidelines. After discussion, it was moved (J. Catalano) and seconded (R. Holiman) that a) distance learning programs be defined in the Board's guidelines on non-traditional learning options as at least 50% of the theory components are offered by distance learning mechanisms; b) that additional guidelines be added for distance learning programs, using the best practices document as a basis. The guidelines to be added are: 1) “Students who enroll in a non-traditional learning program must be provided with clear information regarding the nature of the program and the mechanisms for provision of learning experiences. A program has a commitment for continuation of the program for a period sufficient to enable all admitted students to complete the degree or certificate in a publicized timeframe.”; 2) “Policies and procedures for faculty workload, compensation, ownership of intellectual property, and appropriate coverage/back-up coverage must be established by the program or institution, if different than general faculty policies and procedures. Responsibility for delivery of course content and associated learning activities lies with the program (with the exception of technical problems on a student's personal computer). When technical issues prevent the delivery of a class at a scheduled time or course content within a reasonable period of time, a back-up plan must be in place and implemented to ensure continuation of the program of learning.”; and 3) “Appropriate interaction

(synchronous or asynchronous) between faculty members and students and among students must be built into the design of the program.” Other minor editorial changes were also reviewed by the committee.

Voting:

Yes: (8) J. Catalano, R. Holiman, L. Fly, L. Griffiths, K. Tomajan, L. Thrasher, J. Unruh, L. Selvidge

No: (0)

Absent: (3) C. Rauh, C. Wiegel, OSALPN Representative

Motion carried.

5.2 Nursing Education Programs with Extended and Multiple Campuses Policy (#E-03)

The committee reviewed the recommendation of the subcommittee on the policy. After discussion, a motion was made (J. Catalano) and seconded (R. Holiman) to recommend to the Board that a statement be added to the Board’s policy on extended campus programs, as follows: “Programs wishing to establish a campus outside the State of Oklahoma must be approved by the regulatory authority in that state, territory or country as a new nursing education program in accordance with the regulations in that state, territory or country. The nursing education program is accountable to the state, territory or country in which the program is located to comply with all applicable regulations”.

Voting:

Yes: (8) J. Catalano, R. Holiman, L. Fly, L. Griffiths, K. Tomajan, L. Thrasher, J. Unruh, L. Selvidge

No: (0)

Absent: (3) C. Rauh, C. Wiegel, OSALPN Representative

Motion carried.

6.0 Review and Decision on Recommendations for Patient Assessment Guidelines (#P-14): The committee reviewed the guidelines and only editorial changes are recommended to the Board.

7.0 Review and Decision on Recommendations for License Verifications and Photocopying of Nursing Licenses Guidelines (#A-05): The committee reviewed the guidelines and only editorial changes are recommended to the Board.

8.0 Review and Decision on Recommendations for Delegation of Nursing Functions to Unlicensed Persons Guidelines (#P-02): The committee reviewed the guidelines. It was moved (J. Catalano) and seconded (L. Thrasher) that the five rights of delegation be added to the guidelines under Section II. D. Other minor editorial changes were made to the guidelines.

Voting:

Yes: (8) J. Catalano, R. Holiman, L. Fly, L. Griffiths, K. Tomajan, L. Thrasher, J. Unruh, L. Selvidge

No: (0)

Absent: (3) C. Rauh, C. Wiegel, OSALPN Representative

Motion carried.

- 9.0 Review and Decision on Recommendations for *Position Statement on Entry Into Practice*: The committee reviewed the position statement and did not recommend any changes to the Board.
- 10.0 Review and Decision on Recommendations for *School Nurse Position Statement*: The committee reviewed the position statement and did not recommend any changes to the Board.
- 11.0 Next Meeting: Monday, September 25, 2006, at 1:30 p.m.
- 10.0 Adjournment: The meeting was adjourned at 2:45 p.m.