



March 2019

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Employment Information Regarding New Graduates

As summer approaches, many nursing supervisors look forward to the opportunity to hire nursing graduates. Nurse Managers and employers may find the Board's guideline, *Employment of Nursing Students or Non-Licensed Graduates*, helpful. The guideline can be accessed on the Board's website:

<http://nursing.ok.gov//ed-guide.pdf>

As a reminder, the Registered Nurse is responsible for supervision and delegation to the unlicensed graduate. The *Delegation of Nursing Functions to the Unlicensed Persons* can be accessed on the Board's website: <http://nursing.ok.gov//delegation.pdf>

FREE Nurse Licensure Compact Webinars for Nurses and Employers

Jim Puente, MS, MJ, CAE, Director, Nurse Licensure Compact will lead a series of brief webinars during which he will :

- Provide an overview of the Nurse Licensure Compact.
- Provide an update regarding status of pending legislation in various states.
- Explain Nursys, the national nurse licensure database and E-Notify.
- Explain requirements when changing primary state of residence.
- Give answers to your questions!

The webinar dates are April 9, 2019 and May 10, 2019. Registration is available at

<https://ncsbn.org/nlc-meetings.htm> .

Nursys e-Notify Resources Notification

The National Council of State Boards of Nursing provides the Nursys e-Notify system resources to both licensed nurses and employers of licensed nurses. Nursys e-Notify is an innovative national nurse licensure notification system that provides subscribed employers of licensed nurses real-time notifications, alerting the subscribed party when changes such as license status, license expiration, pending license renewals and public disciplinary action are made to a nurse's license record. Nursys e-Notify is a FREE, convenient way for nurses to receive license expiration reminders and status updates of their nursing license, and to track license verifications for endorsement. Licensed nurses and employers of licensed nurses may subscribe to the service FREE of charge at <https://www.nursys.com/EN/ENDefault.aspx>

SEEKING PEER ASSISTANCE COMMITTEE

The purpose of the Peer Assistance Program is to provide a structured, voluntary program to rehabilitate nurses whose competency may be compromised because of the abuse of drugs or alcohol, so that such nurses can be treated and can return to or continue the practice of nursing in a manner which will benefit the public [59 O.S.567.17(A)]. One of the most important components of the Peer Assistance Program is the Peer Assistance Committee (“Committee”). The Program relies on volunteer Committee members to operate. The Committee members are appointed by the Board of Nursing to three (3) year terms and donate approximately seven (7) days per year to the Program to fulfill their duties. These duties include determining whether to accept applicants into the Program, establishing the terms of the participant contract, monitoring the participant’s progress in maintaining sobriety and compliance with the contract, and determining when the participant has met the criteria for successful completion or when the participant should be terminated from the Program for noncompliance or failure to progress.

If you have expertise in substance use disorders and would like to be considered for appointment to the Committee please contact:

Jenny Barnhouse DNP, RN, CNE
Peer Assistance Program Coordinator
2901 N. Classen Blvd., Suite 101
Oklahoma City, OK 73106
(405) 525-2277

Requirements for Prescriptions Written by APRNs

The Board of Nursing has received several inquiries regarding information requirements for prescriptions written by Advanced Practice Registered Nurses (APRNs) with prescriptive authority. In accordance with the *Board of Nursing Rules*, specifically OAC 485: 10-16-8, prescriptions must comply with all applicable state and federal laws and must include the following information:

1. Name, title, address, and telephone number of the APRN who is prescribing.
2. Name of physician supervising prescriptive authority.
3. Name of the client.
4. Date of the prescription.
5. Full name of the drug, dosage, route and specific directions for administration.
6. DEA number of APRN, if required.
7. Signature of the APRN on written prescriptions.

Failure to include all of the above items can result in a delay of your patient receiving his or her prescribed medication.

No More Traditional Nurse License Cards

Effective December 1, 2017, the Oklahoma Board of Nursing no longer prints traditional license cards. A process is in place in which the licensee may access the Board of Nursing website, click on License Verification, and after submitting name and licensure level, a “view” box appears next to the licensee’s name. After clicking on the “view” box, and entering an individual personal identification number, the licensee may print a paper license card to include the licensee’s name, level of licensure, license number and links to both the Board of Nursing verification site and Nursys national license database, where the current status of the license can be verified.

Cause for moving to a less-paper, verifiable system is multi-faceted. With increased reports of lost or stolen license cards, and cards never received in the mail, the new system reduces the risk of fraud and impersonation of Oklahoma-licensed nurses. Implementation of the new system enhances employer ability to verify current license status of licensed nurses employed and/or prospective employees, by going to a primary source to verify licensure. Employers may verify licensure through the Board of Nursing website at <https://apps.ok.gov/nursing/verify/index.php> or Nursys at <https://www.nursys.com/LQC/QCTerms.aspx>. In addition, the less-paper, verifiable system reduces cost to licensees for duplicating misplaced or lost license cards. Currently, fifty-three percent of all state boards of nursing use paperless initial license while sixty-seven percent of all states have paperless licensure renewal.

Recent Policy Revisions

The following policies have been reviewed/approved and are available for review by hyperlink provided.

Approved Policies/Guidelines during the September 2018 Board Meeting:

Medic Veteran to Licensed Practical Nurse Bridge Course Guideline, #E-45 available at <http://nursing.ok.gov/medicveteranbridgegl.pdf>

Advanced Practice Registered Nurse (APRN) Certification Examinations Approved by the Oklahoma Board of Nursing, #P-52A available at <http://nursing.ok.gov/prac-natlcert.pdf>

*Advanced Practice Registered Nurse Certification Examinations **NO Longer** Approved by the Oklahoma Board of Nursing*, #P-52B available at <http://nursing.ok.gov/prac-natlcert.pdf>

Preceptor Policy for Registered Nurses and Licensed Practical Nurses, #E-02 available at <http://nursing.ok.gov/ed-precpt.pdf>

Board Document Definitions, #P-21 available at <http://nursing.ok.gov/docdefin.pdf>

Exclusionary Formulary for Advanced Practice Registered Nurses with Prescriptive Authority, #P-50B available at <http://nursing.ok.gov/prac-exclusfrm.pdf>

Formulary Advisory Council Procedure for Amending the Formulary, #P-50 available at <http://nursing.ok.gov/prac-amndform.pdf>

Approved Policies/Guidelines during the February 2019 Board Meeting:

Reports Submitted from Nursing Education Programs on NCLEX Pass Rate and Program Completion Rate Report Guidelines, #E-07 available at <http://nursing.ok.gov/passrate.pdf>

IV Medication Administration by Licensed Practical Nurses Guidelines, #P-12 available at <http://nursing.ok.gov/IVMed.pdf>

Approved Skills List for Performance by Board-Certified Advanced Unlicensed Assistants, #E-43 available at <http://nursing.ok.gov/aua5.pdf>

Abandonment Statement, #P-11 available at <http://nursing.ok.gov/prac-aband.pdf>

Routine Reminders and Links

Reminder for Change of Name

Licensees must provide certified evidence (a copy of marriage license or court action) regarding any change of name within 30 days of the change. To change your name, you must complete the Name Change Request form. The form is available on the Board of Nursing website at: <http://nursing.ok.gov/namechange.pdf>

Reminder for Change of Address

Have you had a change of address? If so, you **must** notify the Board office in writing within 30 days of the change. You may submit a signed and dated statement with your license number or Social Security number, your full name, and your new address. Alternatively, you may complete your change of address on the Board's website: <https://pay.apps.ok.gov/nursing/renewal/login.php>

Notice to Licensees Submitting Online Renewals

The Oklahoma Board of Nursing online renewal system provides a convenient way for you to submit your renewal. However, it is essential that you protect the security of your online information. **Your PIN number, which is required for the renewal, should not be shared with anyone, not even with your spouse or support staff at your place of employment.** Your responsibility to renew your license **cannot** be delegated to another person. **You are the only person who can complete and submit the online renewal application!**

To access the online renewal: <https://pay.apps.ok.gov/nursing/renewal/index.php>

In preparing to submit your online renewal application, please visit the following link specific to **Continuing Qualifications for License Renewal Guidelines**: <http://nursing.ok.gov/cqlicenserenewal.pdf>

“This publication is issued by the Oklahoma Board of Nursing as authorized by the Oklahoma Nursing Practice Act [59 O.S. § 567.1, et seq.] and is located at the following website: <http://nursing.ok.gov/pubs.html> This publication has been submitted in compliance with Section 3-114 of Title 65 of the Oklahoma Statutes.”

OKLAHOMA BOARD OF NURSING
2915 North Classen Boulevard, Suite 524
Oklahoma City, Oklahoma 73106
Phone: 405-962-1800