TITLE 485. OKLAHOMA BOARD OF NURSING
CHAPTER 10. LICENSURE OF PRACTICAL AND REGISTERED NURSES

RULEMAKING ACTION:
Notice of proposed PERMANENT rulemaking

PROPOSED RULES:
Subchapter 3. Regulations for Approved Nursing Education Programs
485:10-3-2. [AMENDED]
485:10-3-5. [AMENDED]
485:10-3-6. [AMENDED]
Subchapter 5. Minimum Standards for Approved Nursing Education Programs
485:10-5-2. [AMENDED]
485:10-5-4.1. [AMENDED]
485:10-5-5.2. [AMENDED]
Subchapter 6. Minimum Standards for Approved Advanced Practice Registered Nursing (APRN) Education Programs (Effective January 1, 2016)
485:10-6-4. [AMENDED]
Subchapter 7. Requirements for Registration and Licensure as a Registered Nurse and Licensed Practical Nurse
485:10-7-1. [AMENDED]
485:10-7-2. [AMENDED]
485:10-7-3. [AMENDED]
485:10-7-4. [AMENDED]
485:10-7-5. [AMENDED]
485:10-7-8. [AMENDED]
485:10-7-9. [AMENDED]
Subchapter 9. Requirements for Registration and Licensure as a Licensed Practical Nurse [REVOKED]
485:10-9-1. through 485:10-9-10. [REVOKED]
Subchapter 10. Advanced Unlicensed Assistant
485:10-10-2. [AMENDED]
485:10-10-3. [AMENDED]
485:10-10-5. [AMENDED]
485:10-10-7. [AMENDED]
485:10-10-8. [AMENDED]
485:10-10-8.2. [AMENDED]
Subchapter 13. Requirements for Employment
485:10-13-1. [AMENDED]
485:10-13-2. [REVOKED]
485:10-13-3. [REVOKED]
Subchapter 15. Requirements for Practice as an Advanced Practice Registered Nurse
485:10-15-5. [AMENDED]

SUMMARY:
Proposed revisions include:
Subchapters 3, 5, 6, 10, 13, and 15 have been revised to reduce regulatory restrictions pursuant to Executive Order 2020-03. In the process of streamlining the rules as proposed, duplicated language is deleted, clarification to the stakeholder is provided, and complexity of the
rules is decreased, while the intent of the administrative rules is preserved. Regulatory restrictive language is reduced by 31 percent, from 528 restrictive words to 366.

Subchapter 7 has been reformatted to include requirements for registration and licensure as a Licensed Practical Nurse. During the comprehensive review of Subchapters 7 and 9, duplicative language was noted thereby allowing revocation of Subchapter 9, and bringing forward to Subchapter 7 regulatory language specific to the Licensed Practical Nurse. In addition and specific to qualifications for applicants educated in foreign countries or in a U.S. territory, Subchapter 7 proposes to replace the newly retired Michigan English Language Assessment Battery (MELAB) English language competency exam with the newly adopted Michigan English Test (MET).

In Subchapter 13, 485:10-13-2 and 485:10-13-3 are proposed to be revoked as the language is repetitive and unnecessary.

**AUTHORITY:**
Oklahoma Board of Nursing; 59 O.S. §§ 567.2(A); 567.4(F); 567.5(B)(C)(D); 567.5a(B)(6); 567.6(B)(C)(D); 567.6a(B)(1)(5)(C); 567.7(A)(B)(C); 567.12; 567.12a(B); 567.15 and 59 O.S. § 4100.8(F)

**COMMENT PERIOD:**
Persons wishing to submit written comments must do so by January 15, 2021, at 4:30 p.m. to the Oklahoma Board of Nursing, 2915 N. Classen, Suite 524, Oklahoma City, Oklahoma 73106, Attn: Jackye Ward, MS, RN, NEA-BC, FRE.

**PUBLIC HEARING:**
A public hearing will be held to provide an opportunity for persons to orally present their views on Wednesday, January 20, 2021 at 8:00 a.m., at The Sheraton Oklahoma City Downtown, 2nd floor Ballroom, 1 North Broadway Avenue, Oklahoma City, Oklahoma. Anyone who wishes to speak at this public hearing must sign in with the Oklahoma Board of Nursing by 7:30 a.m., January 20, 2021.

**REQUESTS FOR COMMENTS FROM BUSINESS ENTITIES:**
Business entities affected by these proposed *Rules* are requested to provide the agency with information, in dollar amounts if possible, about the increase in the level of direct costs, indirect costs, or other costs expected to be incurred by the business entity due to compliance with the proposed *Rules*. Business entities may submit this information in writing by January 15, 2021, at 4:30 p.m., to the Oklahoma Board of Nursing, 2915 N. Classen, Suite 524, Oklahoma City, OK 73106, Attn: Jackye Ward, MS, RN, NEA-BC, FRE.

**COPIES OF PROPOSED RULES:**
Copies of the proposed *Rules* may be obtained by contacting Jackye Ward, MS, RN, NEA-BC, FRE, at the Oklahoma Board of Nursing, 2915 N. Classen, Suite 524, Oklahoma City, Oklahoma 73106, (405) 962-1809. The proposed amendments may also be viewed on the Oklahoma Board of Nursing web site at http://www.nursing.ok.gov/rules.html.

**RULE IMPACT STATEMENT:**
Pursuant to 75 O.S. Section 303(D), a rule impact statement has been prepared. The rule impact statement may be obtained by contacting Jackye Ward, MS, RN, NEA-BC, FRE, at the Oklahoma Board of Nursing, 2915 N. Classen, Suite 524, Oklahoma City, Oklahoma 73106, (405) 962-1809. The Rule Impact Statement may also be viewed on the Oklahoma Board of Nursing web site at http://www.nursing.ok.gov/rules.html.

**CONTACT PERSON:**
Jackye Ward, MS, RN, NEA-BC, FRE, (405) 962-1809.
CHAPTER 10. LICENSURE OF PRACTICAL AND REGISTERED NURSES

SUBCHAPTER 3. REGULATIONS FOR APPROVED NURSING EDUCATION PROGRAMS

485:10-3-2. Establishment of new nursing education programs

(a) Step I. Initial application. An institution wishing to establish a new nursing education program shall:

1. An institution wishing to establish a new nursing education program shall advise the Board of its intent in writing, and shall seek Board consultation in the initial planning.

2. The institution shall submit the Step I Initial Application to the Board office at least eight weeks prior to a regularly-scheduled Board meeting, which provides the following information for the Board's consideration:
   (A) mission and organization of the educational institution;
   (B) accreditation status of the educational institution;
   (C) type of nursing program to be established;
   (D) relationship of nursing program to the educational institution;
   (E) documentation of the rationale for the establishment of the nursing program in Oklahoma;
   (F) tentative time-table for program development and implementation;
   (G) source of potential qualified Nurse Administrator and faculty, with projected times of employment;
   (H) tentative budget plans including evidence of financial resources adequate for developing, implementing, and continuing the nursing program;
   (I) source of anticipated student population;
   (J) description of support staff for the proposed program;
   (K) description of physical facilities;
   (L) description of available clinical resources with letters from clinical resources supporting development of a new program in nursing.

3. The application shall be signed by the controlling institution's administrative official with evidence that the institution is authorized to offer educational programs in Oklahoma. Regional accreditation is recommended for institutions offering programs in nursing education.

4. The Board shall advise the institution in writing of its decision to:
   (A) approve proceeding with development of the program-Step II; or
   (B) defer approval pending a visit to the institution and/or receipt of further information; or
   (C) deny approval specifying reasons for denial.

5. The application shall be limited to fifteen (15), single-sided pages, with at least a one inch margin, no less than 1.5 line spacing and no less than an 11 point font size.

(b) Step II. Application for Provisional Approval. An institution applying for provisional approval through a Step II application shall:

1. The institution shall employ a qualified Nurse Administrator ensuring adequate time is provided to develop Step II. A DRAFT of the Step II application for the Board staff to review is provided not less than 14 days before the consultative visit. A consultative visit will
be conducted by Board staff at least one month prior to submission of the Step II application. The institution shall provide a DRAFT of the Step II application for the Board staff to review not less than 14 days before the consultative visit. A report of the findings from this visit will be submitted to the Board with the Step II application.

(2) The Nurse Administrator shall prepare the following materials following the Guidelines for Provisional Approval for the Board's consideration:
   (A) philosophy, program and course objectives;
   (B) curriculum plan;
   (C) policy statements;
   (D) survey of clinical facilities, with evidence that a sufficient amount and variety of clinical experience is available to support an additional nursing education program in the service area;
   (E) faculty qualifications, criteria and job descriptions;
   (F) budget plan projected for a three (3) year period;
   (G) learning resources; and
   (H) institutional and program organizational plans.

(3) At least four months prior to the anticipated admission of students and at least eight weeks prior to a regularly-scheduled Board meeting, the Nurse Administrator shall submit the "Application for Provisional Approval" for Board review.

(4) Nursing education and institutional representatives may designate, if desired, representatives to be present during the Board meeting. The Board shall advise the institution in writing of its decision to:
   (A) grant Provisional Approval, authorizing the institution to proceed with implementation of the nursing education program and admission of students; or
   (B) defer Provisional Approval and program implementation pending further development; or
   (C) deny Provisional Approval.

(5) The program cannot admit students until Provisional Approval is granted.

(6) Submit a faculty qualification form for the Nurse Administrator must be submitted to the Board.

(7) Qualified faculty must be employed at least thirty days prior to the admission of students.

(8) Progress reports shall be made by the Nurse Administrator as requested by the Board while on Provisional Approval.

(9) The application shall be limited to fifty (50), single-sided pages, with at least a one inch margin, no less than 1.5 line spacing and no less than an 11 point font size.

485:10-3-5. Reports to the Board

The following reports shall be submitted by nursing education programs with the Board shall take action on all reports as appropriate.

(1) Faculty qualification report. (A) — A Faculty Qualification Record shall be submitted for the Nurse Administrator, and shall include educational preparation and employment experience. (B) — The Faculty Qualification Record for the Nurse Administrator must be submitted to the Board office by the Nurse Administrator on a form provided by the Board within thirty days of day of appointment, a change in title or status of position, and any time
that an advanced degree is attained. The Faculty Qualification Record may be submitted electronically to a designated email address.

(2) **Enrollment and annual reports.** Enrollment and annual reports shall be submitted in formats requested by the Board.

(3) **Special reports.** Special reports to the Board shall include but are not be limited to:
   (A) notification in writing of administrative changes relating to and affecting the program within thirty days of the change, to include a change in Nurse Administrator;
   (B) requests in writing to obtain approval prior to implementation for:
      (i) major curriculum changes that alter the length of the program, substantially change the objectives, or reflect a significant philosophical or conceptual shift. Board staff may approve minor changes including but not limited to such matters as reorganizing existing course offerings, transferring existing objectives or content from one course to another, or alterations in the leveling of course objectives.
      (ii) extended, distance learning, or off-campus offerings, when any nursing course is offered;
      (iii) a significant change in instructional format;
      (iv) a pilot or experimental program.

(4) **Pass Rate Reports.** Pass Rate Reports are required when the first-time NCLEX writer pass rate falls ten (10) percentage points or more below the national average and at least ten candidates wrote the examination (based on a calendar year.)

(5) **Completion Rate Reports.** A completion rate report is required when the program completion rate average is less than 70% for the most recent three (3) annual report years. Program completion rate shall be calculated as 200% of the program length as defined by selective admission to the nursing program's first nursing course. Admission is defined as the grade of the first nursing course that is transcripted with a letter grade of A, B, C, D, or F, which are used to calculate the grade point average. Individual exceptions to the calculation of completion rate include death, military, and peace corp.

(6) All reports shall be limited to ten (10), single-sided pages, with at least a one inch margin, no less than 1.5 line spacing and no less than an 11 point font size.

485:10-3-6. **Nursing education program visits**

(a) **Survey visit.** Each nursing education program being surveyed shall:
   (1) Each nursing education program shall be surveyed:
      (A) prior to receiving Full Approval;
      (B) within three (3) years after receiving initial Full Approval; and
      (C) at least every five (5) years thereafter unless the program has current accreditation by a national nursing accrediting agency recognized by the United States Department of Education.
      (D) Special and focused survey visits may be directed by the Board.
   
   (2) Thirty (30) days before the survey visit, Submit the applicable fee shall be received in the Board office thirty (30) days before the survey visit and submit the program's self evaluation report shall be submitted electronically to the Board office.

   (3) A draft of the survey visit report will be sent electronically to the nursing education program for additions and/or corrections. Requested additions and/or corrections shall be to be received electronically in the Board office within two (2) weeks of the date the draft report was received by the nursing education program.
The final report of the survey visit including commendations, recommendations and the decision of the Board shall be provided to the institution.

(b) Programs with current accreditation by a national nursing accrediting agency recognized by the United States Department of Education. Nursing education programs with full approval status will be periodically evaluated for continuing approval by the Board.

1) The nurse administrator of the program shall submit a copy of the notification of accreditation status to the Board within two weeks of receipt, accompanied by the program's accreditation report, supporting documentation, follow-up and/or interim reports.

2) The Board shall regularly review and analyze program performance reports submitted by the nursing education program including, but not limited to:
   - Any program challenges or improvements identified by ongoing program improvement review;
   - Annual reports;
   - Follow-up or interim reports to national nursing accrediting bodies;
   - Student retention, attrition, and on-time program completion rates;
   - Adequate type and number of faculty;
   - Faculty retention;
   - Adequate laboratory and clinical learning experiences;
   - Trended data on NCLEX pass rates and completion rates;
   - Performance improvement initiatives related to program outcomes; and
   - Program complaints/grievance review and resolution.

3) Additional reports or survey visits may be directed by the Board, if the program is not in compliance with the minimum standards for nursing education programs or other sources of evidence regarding achievement of program outcomes.

(c) Consultation visit. Consultation visits are available to the nursing education programs upon written request giving the purpose for the visit and are mandatory as indicated in 485:10-3-2.

(b)(1).

SUBCHAPTER 5. MINIMUM STANDARDS FOR APPROVED NURSING EDUCATION PROGRAMS

485:10-5-2. Administration and organization

(a) The nursing education program shall:

1) be an integral part of an educational institution authorized by the state to confer credentials in nursing. An accredited nursing education program shall

2) be an integral part of a governing academic institution that is accredited by an accrediting agency that is recognized by the U.S. Department of Education, if the nursing education program is accredited. The nursing education program shall

3) provide evidence of current accreditation by a national nursing accrediting agency recognized by the United States Department of Education or be approved by the Board as stated in OAC 485:10-3-1.

(b)(4) The nursing education program shall have comparable status with other programs in the institution and relationships shall be clearly delineated.

(c)(5) The nursing education program shall be organized with the lines of authority, responsibility, and channels of communication clearly defined.
Organization of the nursing education program shall be organized to assure faculty involvement in determining nursing program policies and procedures and faculty responsibility for planning, implementing, and evaluating the curriculum.

Nursing education programs shall have policies and procedures that shall be in written form, congruent with those of the controlling institution, and shall be which are reviewed periodically.

The nursing education program shall be consistent with the controlling institution's mission and philosophy and with the law governing the practice of nursing.

485:10-5-4.1. Clinical learning experiences

To ensure adequate clinical learning experiences, nursing education programs shall:

(a)(1) A provide an adequate amount and variety of clinical learning experience, planned by the faculty, to prepare students for practice at the appropriate educational level shall be planned by the faculty and to meet program outcomes.

(b)(2) A clinical facilities utilized shall provide providing a safe environment for students' learning experiences, and shall provide the type of experiences needed to meet the objectives of the rotation. Clinical facilities are acceptable to the Board for students' clinical learning and are approved by accreditation, evaluation or licensing bodies as appropriate.

(c)(3) Written criteria for the selection of clinical facilities shall be utilized by the faculty, and the faculty shall evaluate the quality of the learning experiences provided by the facility on a regular basis.

(d)(4) Written agreements with cooperating agencies shall be mutually developed and maintained, annually reviewed, shall specify respective responsibilities, include provisions for continuing use by currently enrolled students, and include provisions for termination of agreement.

(e) Clinical facilities shall be acceptable to the Board for students' clinical learning and shall be approved by accreditation, evaluation or licensing bodies as appropriate.

(f)(5) The maximum ratio of faculty to students in clinical areas involving direct care of patients or clients shall be defensible in light of safety, learning objectives, students' level, patient acuity and program outcomes.

(g)(6) Clinical preceptors may be used for supervision of students in community health, leadership/management, independent study, elective courses, home health and selected hospitals and long-term care facility experiences consistent with Board policy. Consistent with Board policy, preceptors, when utilized, are academically qualified, oriented, mentored and monitored, and have clearly documented roles and responsibilities.

(h)(7) Clinical skills laboratory experiences, which may include simulated patient care experiences, shall be developed, implemented, and evaluated by the faculty to facilitate student preparation for clinical learning experiences.

(i)(8) NursingSubstitute, if desire to utilize Simulated Patient Care Experiences (SPCE), up to 30% SPCE for clinical hours for each clinical course for nursing education programs on full approval status with 300 total program clinical hours may substitute up to 30% of Simulated Patient Care Experiences (SPCE) for clinical hours for each clinical course.
Programs not on full approval status must obtain Board approval to substitute SPCE for clinical course hours.

485:10-5-5.2. Faculty for nursing education programs
(a) Requirements for nursing education programs shall include:
   (1) There shall be sufficient number of qualified full-time faculty to meet the purpose and student learning outcomes of the nursing program.
   (b) Qualifications
   (2) Written qualifications, rights, and responsibilities of faculty members shall be available in writing.
   (c) Faculty
   (3) Written faculty policies shall be available in writing, shall include those used in evaluating performance, specify the teaching load for the faculty and Nurse Administrator, and be in keeping with aligned to accepted educational standards, including those used in evaluating performance and specifying the teaching load for the faculty and Nurse Administrator.
   (d) Sufficient time shall be provided for faculty to accomplish those activities related to the teaching-learning process.
   (e) Organize and maintain a faculty organization with written policies and procedures to guide its activities including the following:
      (A) hold regular meetings for all members to participate in planning, developing, implementing, and evaluating the nursing program;
      (B) establish committees as necessary to carry out the functions of the program;
      (C) provide for student participation; and
      (D) maintain minutes of all meetings documenting actions and decisions of the faculty.
   (f) All nurse faculty shall:
      (1) hold a valid unencumbered license to practice as a Registered Nurse in the State of Oklahoma;
      (2) present evidence of a minimum of two (2) years full-time equivalent practice as a Registered Nurse in a clinical setting preceding the first date of first employment as a nursing faculty member, PROVIDED: any person employed in the faculty position on September 1, 2016, is deemed to meet this requirement; and
      (3) engage in teaching, scholarship, service and/or practice in keeping with the mission, goals, and expected faculty outcomes.
   (g) All programs leading to licensure as a Registered Nurse in this state shall establish comparable educational qualifications for the nursing faculty as required for other teaching faculty in the governing organization. The minimum requirements shall be as follows:
      (1) a master's or higher degree in nursing; or
      (2) a baccalaureate degree in nursing plus evidence of continued progress toward a master's or higher degree in nursing with completion of a minimum of six (6) semester hours per calendar year; and
      (3) at least one-half of the full-time faculty having a master's or higher degree in nursing; and
      (4) part-time clinical instructors, regardless of title used, having a minimum of a baccalaureate degree in nursing.
   (h) All programs leading to licensure as a Practical Nurse in this state shall establish requirements for nursing faculty as follows:
      (1) minimum of an associate degree or diploma in nursing in this state, and effective January 1, 2017, has evidence of continued progress toward a baccalaureate or higher degree in
nursing with completion of a minimum of six (6) semester hours per calendar year, provided: any person employed in the position of faculty of a practical nursing education program on December 31, 2016, is deemed to meet this requirement; and

(2) teacher certification, as established by the State Department of Education, when employed in schools conducted by public comprehensive high school systems.

(h) There shall be a faculty organization with written policies and procedures to guide its activities and shall:

(1) hold regular meetings for all members to participate in planning, developing, implementing, and evaluating the nursing program;
(2) establish committees as necessary to carry out the functions of the program;
(3) provide for student participation; and
(4) maintain minutes of all meetings documenting actions and decisions of the faculty.

SUBCHAPTER 6. MINIMUM STANDARDS FOR APPROVED ADVANCED PRACTICE REGISTERED NURSING (APRN) EDUCATION PROGRAMS
(EFFECTIVE JANUARY 1, 2016)

485:10-6-4. Reports to the Board

Board-approved APRN education programs shall submit the following reports:

(a)(1) A Board-approved APRN education program shall submit written notification to the Board of changes in accreditation status, nurse administrator for the program, or institutional ownership within 30 days of the change. (b) Upon notification of loss of accreditation status, the program will be removed from the list of Board-approved APRN education programs. The program will be notified that those graduating since loss of accreditation are not eligible for licensure as Advanced Practice Registered Nurses in the state of Oklahoma.

(e)(2) Written notification of additions to or changes in the APRN education program that change the advanced practice role, population focus, or degree requirement shall be submitted for approval of the Board prior to implementation.

(d)(3) The APRN education program shall submit reports to the Board as scheduled in the format requested by the Board, providing information on program status and performance as scheduled and in the format requested by the Board.

SUBCHAPTER 7. REQUIREMENTS FOR REGISTRATION AND LICENSURE AS A REGISTERED NURSE AND LICENSED PRACTICAL NURSE

485:10-7-1. Licensure by examination

(a) Qualifications Registered Nurse. An applicant for licensure by examination as a Registered Nurse must meet the following qualifications:

(1) Submits an application containing such information as the Board may prescribe;
(2) Be a minimum of eighteen (18) years of age on or before the date the license is issued;
(3) Cause submission of an official transcript showing completion of the basic professional curricula of a state Board-approved registered nursing education program conducted in a member board jurisdiction that meets the requirements of 485:10-5-6(d), and showing the diploma or degree and the date conferred. The transcript must be obtained from an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts.
(b) **Qualifications Licensed Practical Nurse.** An applicant for licensure by examination as a Licensed Practical Nurse must meet the following qualifications:

1. Be a minimum of eighteen (18) years of age on or before the date the license is issued;
2. Submits an application containing such information as the Board may prescribe;
3. Cause submission of an official transcript from an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts, showing completion of the basic curricula of a state Board-approved practical nursing education program conducted in a member board jurisdiction that meets the requirements of 485:10-5-6(d), and showing the diploma or degree and the date conferred; or
4. Has completed equivalent courses through one of the following methods:
   (A) in a state approved program of nursing with a minimum overall grade point average of 2.0, and a grade of a "C" or higher in all nursing courses. Evidence is obtained from an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts, verifying successful completion of a minimum of one academic year of instruction in a registered nursing education program, including classroom instruction and clinical practice in nursing care of the adult, nursing care of children, and maternal-infant nursing. Course content in anatomy and physiology, growth and development, mental health, pharmacology and nutrition also have been successfully completed. Courses in external degree programs or completed by challenge examination are not acceptable for PN equivalency; or
   (B) has completed a registered nursing education program in a foreign country and meets the requirements of 485:10-7-2(e).
   (C) Successful completion of a Board-approved role transition learning packet related to legal and ethical aspects of practical nursing.

(c) **Applications.** Applications for licensure by examination must be completed and filed with the Board prior to the examination. If the application is not completed within one (1) year, the applicant will submit a new application and new fee will be required.

(e)(d) **Admission to the examination.** The candidate applicant must register with the authorized testing service and submit the required fee. An authorization to test will be issued by the testing service allowing the candidate applicant to schedule the examination.

(d)(e) **Fee for examination.**

1. The fee for writing or rewriting the licensing examination adopted by the Board for Registered Nurse or Licensed Practical Nurse licensure shall be established by the Board in accordance with statutory guidelines and shall accompany the application.
2. The fee for rewriting the licensing examination adopted by the Board for Registered Nurse licensure shall be the same as the fee established for the first-time writing.
3. The fee for the examination is not refundable.

(e)(f) **Policies for the examination.**

1. Applicants must pass the National Council Licensure Examination (NCLEX) appropriate for Registered Nurses (NCLEX-RN) level of licensure.
2. Applicants who fail the NCLEX-RN may be eligible to repeat the examination upon filing an application and fee, and upon meeting Board requirements.
3. To be eligible to write or rewrite the NCLEX-RN, the applicant must submit a completed application, transcript, and fee to the Board and a completed registration form and fee to the authorized testing service within two years of completion of the nursing education program.
If more than two years has elapsed, the applicant must complete additional education as follows:

(A) Successfully complete a Board-approved refresher course in accordance with the Board's policy; or

(B) Successfully complete nursing didactic coursework and faculty-supervised clinical experience in a board-approved nursing education program at the appropriate educational level, to include at least 80 hours in classroom and skills laboratory review and at least 80 hours participating in patient care activities in the clinical setting.

(4) After completion of the required identified additional education, the applicant will have two years from the completion date of the additional education to take and pass the NCLEX-RN.

(5) If more than two (2) years has elapsed since the applicant successfully passed the NCLEX-RN and did not obtain licensure as a Registered Nurse, the applicant must complete additional education as follows:

(A) Successfully complete a Board-approved refresher course in accordance with the Board's policy; or

(B) Successfully complete nursing didactic coursework and faculty-supervised clinical experience in a Board-approved nursing education program at the appropriate educational level, to include at least 80 hours in classroom and skills laboratory review and at least 80 hours participating in patient care activities in the clinical setting.

485:10-7-2. Licensure by endorsement

(a) Qualifications Registered Nurse. An applicant for licensure by endorsement as a Registered Nurse shall:

(1) The applicant must submit an application containing such information as the Board may prescribe;

(2) Be a minimum of eighteen (18) years of age on or before the date the license is issued;

(3) An applicant for licensure by endorsement as a Registered Nurse must meet the requirements of the Oklahoma Nursing Practice Act. An evaluation of educational requirements may be completed to ensure the applicant meets educational standards.

(4) An applicant licensed in another state or U.S. territory since January 1, 1952, must have successfully written the licensing examination adopted by the Board with a passing score as established by the Board. A license to practice nursing in Oklahoma will not be issued until this requirement is met.

(5) An applicant must submit evidence of either:

(A) Successful completion of the National Council Licensure Examination for Registered Nurses since July 1, 1982; or

(B) Passing the State Board Test Pool Examination for Registered Nurse licensure prior to July 1, 1982.

(6) In addition to meeting other requirements for endorsement established by the Board in these Rules, each applicant for endorsement must demonstrate evidence of continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:

(A) Submission of an official transcript or certificate of completion verifying completion of a nurse refresher course with content consistent with Board policy;

(B) Successfully pass the National Council Licensure Examination for Registered Nurses;
(C) Cause submission of an official transcript, provided by an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts, verifying successful completion of at least six (6) academic semester credit hours of nursing courses which include classroom and clinical instruction;
(D) Present evidence of licensure as a registered nurse in another state, territory or country with employment in a position that requires nursing licensure with verification of at least 520 work hours during the past five (5) years;
(E) Submit evidence of completing at least twenty-four (24) contact hours of continuing education applicable to nursing practice;
(F) Submit current certification in a nursing specialty area.

(7) Applicants for endorsement who took the National Council Licensure Examination for Registered Nurses for initial licensure must:

(A) Provide evidence of completion of the nursing education program within two years of initial application for licensure by examination; or
(B) Provide evidence of at least six months work experience as a registered nurse in the state, U.S. territory, or country of licensure; or
(C) Successfully complete a Board-approved refresher course in accordance with the Board's policy; or
(D) Successfully complete a Board-approved nursing didactic coursework and faculty-supervised clinical experience in a board-approved nursing education program at the appropriate educational level, to include at least 80 hours in classroom and skills laboratory review and at least 80 hours participating in patient care activities in the clinical setting.

(b) Qualifications Licensed Practical Nurse. An applicant for licensure by endorsement as a Licensed Practical Nurse shall:

(1) Submit an application containing such information as the Board may prescribe;
(2) Be a minimum of eighteen (18) years of age on or before the date the license is issued;
(3) Meet the requirements of the Oklahoma Nursing Practice Act. An evaluation of educational requirements may be completed to ensure the applicant meets educational standards.
(4) If licensed in another state or U.S. territory since June 30, 1954, have successfully written the licensing examination adopted by the Board. A license to practice practical nursing in Oklahoma will not be issued until this requirement is met.
(5) In addition to meeting other requirements for endorsement established by the Board in these Rules, demonstrate evidence of continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:

(A) Submission of an official transcript or certificate of completion verifying completion of a nurse refresher course with content consistent with Board policy;
(B) Successfully pass the National Council Licensure Examination for Practical Nurses;
(C) Cause submission of an official transcript, provided by an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts, verifying successful completion of at least six (6) academic semester credit hours or 105 contact hours of nursing courses in a state-approved
practical or registered nursing education program, which includes classroom and clinical instruction;
(D) Present evidence of licensure as a practical nurse in another state, territory or country with employment in a position that requires practical nursing licensure with verification of at least 520 work hours during the past five (5) years;
(E) Submit evidence of completing at least twenty-four (24) contact hours of continuing education applicable to nursing practice;
(F) Submit current certification in a nursing specialty area.
(6) Provide evidence of one of the following if the National Council Licensure Examination for Practical Nurses for initial licensure was obtained within the last two years:
   (A) Completion of the nursing education program within two years of initial application for licensure by examination; or
   (B) At least six months work experience as a Licensed Practical Nurse in the state, U.S. territory, or country of licensure; or
   (C) Successful completion of a Board-approved refresher course in accordance with the Board's policy; or
   (D) Successful completion of nursing didactic coursework and faculty-supervised clinical experience in a board-approved nursing education program at the appropriate educational level, to include at least 80 hours in classroom and skills laboratory review and at least 80 hours participating in patient care activities in the clinical setting.

(c) Applications.
(1) Applications must be completed and filed with the Board.
(2) Endorsement may be accepted from the original state or U.S. territory of licensure by examination.
(3) If the applicant has written the licensing examination adopted by the Board in a state other than the state or U.S. territory of original licensure, an endorsement will be requested from that state, also.
(4) If the application is not completed within one (1) year after receipt of fee, the application must be refiled.

d) Fee for licensure by endorsement.
(1) The fee shall accompany the application.
(2) The fee is not refundable.
(3) If the application is not completed within one (1) year, a new application and new fee will be required for licensure.

d) Qualifications for applicants educated in foreign countries or in a U.S. territory. An applicant educated in a foreign country must meet the current educational requirements for licensure in Oklahoma. An applicant educated in a U.S. territory not recognized as a full member of National Council of State Boards of Nursing (NCSBN) must meet the requirements for applicants educated in foreign countries. An applicant educated in a U.S. territory that is a full member of NCSBN but in a nursing education program not included on the NCSBN state-approved programs of nursing list at the time of the applicant's graduation from the program must meet the requirements for applicants educated in foreign countries.
(1) The registered nurse applicant must present evidence of:
   (A) graduation from a government-approved post-secondary nursing education program, as verified from the Commission of Graduates of Foreign Nursing Schools (CGFNS);
(B) completion of formal courses including theory and clinical experience in nursing care of the adult, nursing care of children, maternal-infant nursing, psychiatric-mental health nursing as evidenced by:
   (i) a translated transcript with certified proof of translation received directly from the nursing education program in the original country of licensure, or
   (ii) a certified copy of original transcript obtained directly from the Commission of Graduates of Foreign Nursing Schools (CGFNS)
(C) licensure or registration as required in country of graduation as evidenced by official verification received directly from the Commission of Graduates of Foreign Nursing Schools;
(D) competence in oral and written English as evidenced by receipt of scores directly from the approved testing service or from CGFNS verifying successful completion of:
   (i) Test of English for International Communication (TOEIC), to include the Listening and Reading Test, and the Speaking and Writing Test of the Educational Testing Service, or
   (ii) International English Language Testing System (IELTS), or
   (iii) Test of English as a Foreign Language Internet-based test (TOEFL iBT) of the Educational Testing Service, or
   (iv) Michigan English Language Assessment Battery Test (MELAB) (MET).
(E) An evaluation of educational credentials as evidenced by:
   (i) CGFNS Certificate Status or Visa Screen Certificate; or
   (ii) CGFNS Credentials Evaluation Service Professional Report;
   (iii) Reports received from CGFNS must have been completed within the five (5) years immediately preceding the date of application for licensure by endorsement. The five-year requirement is waived if the applicant holds a license in another state.
(F) Evidence of either:
   (i) successful completion of the National Council Licensure Examination for Registered Nurses since July 1, 1982; or
   (ii) passing the State Board Test Pool Examination for Registered Nurse licensure prior to July 1, 1982;

(2) The practical nurse applicant must present evidence of:
(A) competence in oral and written English as evidenced by receipt of scores directly from the testing service or from CGFNS verifying successful completion of:
   (i) Test of English for International Communication (TOEIC), to include the Listening and Reading Test, and the Speaking and Writing Test of the Educational Testing Service; or
   (ii) International English Language Testing System (IELTS); or
   (iii) Test of English as a Foreign Language Internet-based test (TOEFL iBT) of the Educational Testing Service; or
   (iv) Michigan English Test (MET).
(B) graduation from a government approved post-secondary practical nursing education program or equivalent courses in a government approved post-secondary nursing education program, as verified from the Commission of Graduates of Foreign Nursing Schools (CGFNS);
(C) licensure or registration as required in country of graduation as evidenced by official verification completed within the last twelve (12) months immediately preceding the date
of application for licensure by endorsement received directly from the Commission of Graduates of Foreign Nursing Schools,
(D) completion of formal courses including theory and clinical experience in nursing care of the adult, nursing care of children, and maternal-infant nursing in a government-approved school of nursing as evidenced by:
   (i) a translated transcript received directly from the nursing education program in the original country of licensure with certified proof of translation; or
   (ii) a certified copy of the transcript received directly from the Commission on Graduates of Foreign Nursing Schools (CGFNS).
(E) An evaluation of educational credentials as evidenced by:
   (i) Commission on Graduates of Foreign Nursing Schools (CGFNS) Credentials Evaluation Service Professional Report, or
   (ii) Commission on Graduates of Foreign Nursing Schools (CGFNS) Certificate or Visa Screen Certificate status;
   (iii) Reports received from CGFNS must have been completed within the five (5) years immediately preceding the date of application for licensure by endorsement. The five-year requirement is waived if the applicant holds a license in another state.
(F) Successful completion of the licensing examination adopted by the Oklahoma Board of Nursing.
(3) The requirement for verification by CGFNS is waived for applicants currently licensed in another state when the state validates that the credential review report was prepared by an independent credentials review agency.
(3)(4) The requirement for Evidence of competence in spoken and written English are is waived for applicants who are:
   (A) Graduates of nursing education programs taught in English in Australia, Canada (except Quebec), Ireland, New Zealand, the United Kingdom, Trinidad, Tobago, Jamaica, Barbados, South Africa, and the United States.
   (B) Licensed in another US State or Territory and have successfully completed the licensure examination approved by the Board.
(4)(5) Applicants must submit a completed application and the required established fee.
(e) Temporary license for endorsement applicants.
(1) A temporary license may be issued to the applicant on proof of:
   (A) Current unrestricted licensure in another state, territory or country with no history of arrest or disciplinary action requiring further review;
   (B) Evidence of having successfully passed the licensure examination adopted by the Oklahoma Board of Nursing;
   (C) Evidence of meeting educational qualifications through completion of a state board-approved nursing education program meeting the educational standards established by the Board, or an evaluation of educational credentials and nursing licensure or registration as required in country of origin for the foreign-educated nurse as evidenced by:
      (i) Commission on Graduates of Foreign Nursing Schools (CGFNS) Credentials Evaluation Service Professional Report with verification of equivalent educational credentials and unrestricted licensure in country of origin, or
      (ii) Commission on Graduates of Foreign Nursing Schools (CGFNS) Certificate status or Visa Screen Certificate, accompanied by a verification of graduation from a government approved nursing education program, the translated transcript, and
verification of unrestricted nursing licensure or registration as required in country of graduation;

(D) Payment of the fee for licensure by endorsement and temporary license;

(E) Foreign-educated Proof by foreign educated applicants must provide evidence of competence in: oral and written English by meeting the requirements of 485:10-7-2(d)(e)(1)(D) and 485:10-7-2(e)(2)(A), unless 485:10-7-2(d)(3)(e)(4) applies;

(F) Demonstrating evidence of continued qualifications for practice through meeting the requirements of 485:10-7-2(a)(6) or (7) for registered nurse applicants and 485:10-7-2(b)(5) or (6) for practical nurse applicants; and

(G) Submission of fingerprint images with the fee established by the Oklahoma State Bureau of Investigation and/or vendor for the purpose of permitting a state and national criminal history records search to be completed.

(2) The temporary license may not be issued for a period longer than ninety (90) days.

(3) The temporary license may be extended, but such period shall be no longer than one (1) year for any applicant.

(f)(g) Licensure of active duty military or the spouse of an active military individual. Applications must be completed and filed with the Board.

(1) Submit with the endorsement application a copy of the United States Uniformed Services Identification and Privilege Card and a copy of the Permanent Change of Station orders for the active military individual;

(2) The requested Oklahoma license and/or temporary license shall be issued within thirty (30) days for their currently held valid license from another state or territory provided the license from the other state is found to be in good standing and reasonably equivalent to the requirements of this state; and

(3) The fee for licensure, including temporary license, of active duty military or the spouse of an active duty military individual is waived with the license expiration date extended through the first renewal cycle.

485:10-7-3. Renewal of [RN] [LPN] license

(a) All Registered Nurse and Licensed Practical Nurse licenses issued may be renewed in accordance with the schedule published by the Board.

(b) The applicant must submit an application containing such information as the Board may prescribe.

(c) The application for renewal of license must be completed and accompanied by the established fee before a new license is issued.

(d) The fee for renewal of license shall be established by the Board in accordance with statutory guidelines.

(e) In addition to meeting other requirements for renewal established by the Board in these Rules, effective January 1, 2014, each licensee shall demonstrate evidence of continued qualifications for practice through completion of one or more of the following requirements within the past two years prior to the expiration date of the license:

(1) Verify employment in a position that requires a registered nursing license at the highest level of licensure with verification of at least 520 work hours; or

(2) Verify the completion of at least twenty-four (24) contact hours of continuing education applicable to nursing practice; or

(3) Verify current certification in a nursing specialty area; or
(4) Verify completion of a Board-approved refresher course; or
(5) Verify completion of at least six (6) academic semester credit hours of nursing coursework at the licensee's current level of licensure or higher.

If audited, the licensee shall present documentation supporting the continuing qualifications.

485:10-7-4. Reinstatement of license
(a) The Registered Nurse or Practical Nurse license is lapsed if not renewed by expiration date thereof.
(b) The applicant must submit an application containing such information as the Board may prescribe.
(c) A completed application for reinstatement must be submitted to the Board office with the required fee. If the application is not completed within one (1) year, a new application and new fee will be required.
(d) The fee for reinstatement of license shall be established by the Board.
(e) An application for reinstatement for a license that has been suspended or surrendered must be in compliance with all terms and conditions of any Order entered with regard to the suspension or surrender and shall be considered by the Board.
(f) An application for reinstatement of a license that has been revoked by the Board shall be considered by the Board.
(g) An application for reinstatement for a license not previously revoked, suspended or surrendered may be granted on such terms and conditions as the Board may require.

In addition to meeting other reinstatement requirements established by the Board in these Rules, if the Oklahoma nursing license has not been in an active status for a period of five (5) years or more, the applicant for reinstatement must demonstrate continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:

(1) Verify employment in a position that requires a registered nurse nursing license at the highest level of licensure with verification of at least 520 work hours; or
(2) Verify the completion of at least twenty-four (24) contact hours of continuing education applicable to nursing practice; or
(3) Verify current certification in a nursing specialty area; or
(4) Verify completion of a Board-approved refresher course; or
(5) Verify completion of at least six (6) academic semester credit hours of nursing coursework at the licensee's current level of licensure or higher.

In addition to meeting other reinstatement requirements established by the Board in these Rules, if the Oklahoma nursing license has not been in an active licensure status for a period of five (5) years or more, the applicant for reinstatement must demonstrate continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:

(1) Submission of an official transcript or certificate of completion verifying completion of a nurse refresher course with content consistent with Board policy;
(2) Successfully pass the National Council Licensure Examination for Registered Nurse at the appropriate level of licensure;
(3) Submission of an official transcript verifying successful completion of at least six (6) academic semester credit hours of nursing courses which include classroom and clinical instruction; and/or
(4) Present evidence of licensure as a Registered Nurse in another state, territory or country with employment in a position that requires a nursing license at the highest level of licensure with verification of at least 520 work hours during the past five (5) years preceding receipt of the application for reinstatement in the Board office.

485:10-7-5. Inactive status

Any Registered Nurse or Licensed Practical Nurse licensee who desires to retire from the practice of nursing shall:

(a)(1) Any Registered Nurse licensee who desires to retire from the practice of nursing shall submit a written request to be placed on the Inactive List.
(b)(2) The date of transfer to the inactive status will be granted the date of approval by the Board. The Board may delegate approval of the licensee's request to be placed on inactive status to the Board Staff.
(c)(3) A licensee shall remain on the Inactive List unless otherwise indicated without the payment of the renewal fee.
(d)(4) The return to active fee shall be due when the licensee desires to return to active practice. The applicant must submit an application containing such information as the Board may prescribe.
(e)(5) An application for return to active status for a license that has been placed on Inactive Status by Order of the Board shall be considered by the Board.
(f)(6) In addition to meeting other requirements to return to active status as established by the Board in these Rules, if the nursing license has been on the Inactive List for a period of five (5) years or more, the licensee must demonstrate continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:

(1)(i) Submission of an official transcript or certificate of completion verifying completion of a nursing refresher course with content consistent with Board policy;
(2)(ii) Successfully pass the National Council Licensure Examination for Registered Nurses at the appropriate level of licensure;
(3)(iii) Submission of an official transcript verifying successful completion of at least six (6) academic semester credit hours of nursing courses which include classroom and clinical instruction; and/or
(4)(iv) Present evidence of licensure as a nurse in another state, territory or country with employment in a position that requires a nursing license at the highest level of licensure with verification of at least 520 work hours during the past five (5) years preceding receipt of the request for return to active status in the Board office.

(g)(7) In addition to meeting other reinstatement requirements established by the Board in these Rules, if the Oklahoma nursing license has been inactive less than five years, each applicant shall demonstrate evidence of continuing qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:

(1)(i) Verify employment in a position that requires a registered nurse license at the highest level of licensure with verification of at least 520 work hours; or
(2)(ii) Verify the completion of at least twenty-four (24) contact hours of continuing education applicable to nursing practice; or
(3)(iii) Verify current certification in a nursing specialty area; or
(4)(iv) Verify completion of a Board-approved refresher course; or
(5)(v) Verify completion of at least six (6) academic semester credit hours of nursing coursework at the licensee's current level of licensure or higher.

485:10-7-8. Endorsement of a Registered Nurse or Licensed Practical Nurse to another state
(a) A Registered Nurse or Licensed Practical Nurse wishing to be licensed in another state may have a certified statement of Oklahoma licensure issued to the Board of Nursing in such state upon request and payment of a fee to Nursys as established by the Board.
(b) If a transcript is provided from the files of a closed nursing education program, a fee as established by the Board will be charged.

485:10-7-9. Change of name and address
Each Registered Nurse or Licensed Practical Nurse licensee requesting a change of name and address shall:
(a)(1) Each Registered Nurse licensee must provide certified evidence (a copy of marriage license or court action) regarding any change of name within 30 days of the change.
(b)(2) Evidence of change of name shall be accompanied by a fee as established by the Board, to accompany the change of name request.
(c)(3) Notice of change of address must be submitted in writing by each licensee within 30 days of the change.

SUBCHAPTER 9. REQUIREMENTS FOR REGISTRATION AND LICENSURE AS A LICENSED PRACTICAL NURSE [REVOKED]

485:10-9-1. Licensure by examination
(a) Qualifications. An applicant for licensure by examination as a Licensed Practical Nurse must meet the following qualifications:
(1) Be a minimum of eighteen (18) years of age on or before the date the license is issued;
(2) Submits an application containing such information as the Board may prescribe;
(3) Cause submission of an official transcript from an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts, showing completion of the basic curricula of a state Board-approved practical nursing education program conducted in a member board jurisdiction that meets the requirements of 485:10-5-6(d), and showing the diploma or degree and the date conferred; or
(4) Has completed equivalent courses through one of the following methods:
   (A) in a state approved program of nursing with a minimum overall grade point average of 2.0, and a grade of a "C" or higher in all nursing courses. Evidence must be provided by an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts, verifying successful completion of a minimum of one academic year of instruction in a registered nursing education program, including classroom instruction and clinical practice in nursing care of the adult, nursing care of children, and maternal infant nursing. Course content in anatomy and physiology,
growth and development, mental health, pharmacology and nutrition also must have been successfully completed. Courses in external degree programs or completed by challenge examination are not acceptable for PN equivalency; or
(B) has completed a registered nursing education program in a foreign country and meets the requirements of 485:10-7.2(d).
(5) Board approved role transition learning packet related to legal and ethical aspects of practical nursing must be successfully completed by all PN equivalency applicants prior to approval to write the examination for licensure.
(b) Applications. Applications for licensure by examination must be completed and filed with the Board prior to the examination. If the application is not completed within one (1) year, a new application and new fee will be required.
(c) Admission to the examination. The candidate must register with the authorized testing service and submit required fee. An authorization to test will be electronically mailed to the candidate by the testing service allowing them to schedule the exam.
(d) Fee for examination.
(1) The fee for writing the licensing examination adopted by the Board for practical nurse licensure shall be established by the Board in accordance with statutory guidelines and shall accompany the application.
(2) The fee for rewriting the licensing examination adopted by the Board for practical nurse licensure shall be the same as the fee established for the first time writing.
(3) The fee for the examination (first time and rewrite) is not refundable.
(e) Policies for the examination.
(1) Applicants must pass the National Council Licensure Examination for Practical Nurses (NCLEX-PN).
(2) Applicants who fail the NCLEX-PN may be eligible to repeat the examination upon filing an application and fee meeting Board requirements.
(3) To be eligible to write or rewrite the NCLEX-PN, the applicant must submit a completed application, transcript, and fee to the Board and a completed registration form and fee to the authorized testing service within two years of completion of the nursing education program or the equivalent coursework and/or related experience. If more than two years has elapsed, the applicant must complete additional education as follows:
   (A) Successfully complete a Board-approved refresher course in accordance with the Board's policy; or
   (B) Successfully complete nursing didactic coursework and faculty-supervised clinical experience in a board-approved nursing education program at the appropriate educational level, to include at least 80 hours in classroom and skills laboratory review and at least 80 hours participating in patient care activities in the clinical setting.
(4) After completion of the required additional education, the applicant will have two years from the completion of the additional education to take and pass the NCLEX-PN.
(5) If more than two (2) years has elapsed since the applicant successfully passed the NCLEX-PN and did not obtain licensure as a Licensed Practical Nurse, the applicant must complete additional education as follows:
   (A) Successfully complete a Board-approved refresher course in accordance with the Board's policy; or
   (B) Successfully complete nursing didactic coursework and faculty-supervised clinical experience in a Board-approved nursing education program at the appropriate educational
level, to include at least 80 hours in classroom and skills laboratory review and at least 80 hours participating in patient care activities in the clinical setting.

(f) **Licensure of active duty military or the spouse of an active military individual.** Applications must be completed and filed with the Board.

(1) Submit with the endorsement application a copy of the United States Uniformed Services Identification and Privilege Card and a copy of the Permanent Change of Station orders for the active military individual;

(2) The requested Oklahoma license and/or temporary license shall be issued within thirty (30) days for their currently held valid license from another state or territory provided the license from the other state is found to be in good standing and reasonably equivalent to the requirements of this state; and

(3) The fee for licensure, including temporary license, of active duty military or the spouse of an active duty military individual is waived with the license expiration date extended through the first renewal cycle.

**485:10-9-2. Licensure by endorsement**

(a) **Qualifications.**

(1) The applicant must submit an application containing such information as the Board may prescribe;

(2) Be a minimum of eighteen (18) years of age on or before the date the license is issued;

(3) An applicant for licensure by endorsement as a Licensed Practical Nurse shall meet the requirements of the Oklahoma Nursing Practice Act. An evaluation of educational requirements may be completed to ensure the applicant meets educational standards.

(4) An applicant licensed in another state or U.S. territory since June 30, 1954, must have passed the licensing examination adopted by the Board. A license to practice practical nursing in Oklahoma will not be issued until this requirement is met.

(5) In addition to meeting other requirements for endorsement established by the Board in these rules, each applicant for endorsement must demonstrate evidence of continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:

(A) Submission of an official transcript or certificate of completion verifying completion of a nurse refresher course with content consistent with Board policy;

(B) Successfully pass the National Council Licensure Examination for Practical Nurses;

(C) Cause submission of an official transcript, provided by an entity approved and recognized by the U.S. Department of Education as a primary source for providing education transcripts, verifying successful completion of at least six (6) academic semester credit hours or 105 contact hours of nursing courses in a state-approved practical or registered nursing education program, which includes classroom and clinical instruction;

(D) Present evidence of licensure as a practical nurse in another state, territory or country with employment in a position that requires practical nursing licensure with verification of at least 520 work hours during the past five (5) years;

(E) Submit evidence of completing at least twenty-four (24) contact hours of continuing education applicable to nursing practice;

(F) Submit current certification in a nursing specialty area.
(6) Applicants for endorsement who took the National Council Licensure Examination for Practical Nurses for initial licensure within the last two years must:
   (A) Provide evidence of completion of the nursing education program within two years of initial application for licensure by examination; or
   (B) Provide evidence of at least six months work experience as a Licensed Practical Nurse in the state, U.S. territory, or country of licensure; or
   (C) Successfully complete a Board approved refresher course in accordance with the Board's policy; or
   (D) Successfully complete nursing didactic coursework and faculty-supervised clinical experience in a board-approved nursing education program at the appropriate educational level, to include at least 80 hours in classroom and skills laboratory review and at least 80 hours participating in patient care activities in the clinical setting.

(b) Applications.
   (1) Applications must be completed and filed with the Board.
   (2) Endorsement may be accepted from the original state of licensure by examination.
   (3) If the applicant has written the licensing examination adopted by the Board in a state other than the state or U.S. territory of original licensure, an endorsement will be requested from that state, also.
   (4) If the application is not completed within one (1) year after receipt of fee, the application must be refiled.

(c) Fee for licensure by endorsement.
   (1) The fee shall accompany the application.
   (2) The fee is not refundable.
   (3) If the application is not completed within one (1) year, a new application and new fee will be required for licensure.

(d) Qualifications for applicants educated in foreign countries or in a U.S. territory.
   An applicant educated in a foreign country must meet the current educational requirements for licensure in Oklahoma. An applicant educated in a U.S. territory not recognized as a full member of National Council of State Boards of Nursing (NCSBN) must meet the requirements for applicants educated in foreign countries. An applicant educated in a U.S. territory that is a full member of NCSBN but in a nursing education program not included on the NCSBN state-approved programs of nursing list at the time of the applicant's graduation from the program must meet the requirements for applicants educated in foreign countries.
   (1) The applicant must present evidence of:
      (A) competence in oral and written English as evidenced by receipt of scores directly from the testing service or from CGFNS verifying successful completion of:
         (i) Test of English for International Communication (TOEIC), to include the Listening and Reading Test, and the Speaking and Writing Test of the Educational Testing Service; or
         (ii) International English Language Testing System (IELTS); or
         (iii) Test of English as a Foreign Language Internet-based test (TOEFL iBT) of the Educational Testing Service; or
         (iv) Michigan English Language Assessment Battery (MELAB).
      (B) graduation from a government approved post-secondary practical nursing education program or equivalent courses in a government approved post-secondary nursing
education program, as verified from the Commission of Graduates of Foreign Nursing Schools (CGFNS);
(C) licensure or registration as required in country of graduation as evidenced by official verification completed within the last twelve (12) months immediately preceding the date of application for licensure by endorsement received directly from the Commission of Graduates of Foreign Nursing Schools;
(D) completion of formal courses including theory and clinical experience in nursing care of the adult, nursing care of children, and maternal-infant nursing in a government-approved school of nursing as evidenced by:
   (i) a translated transcript received directly from the nursing education program in the original country of licensure with certified proof of translation; or
   (ii) a certified copy of the transcript received directly from the Commission on Graduates of Foreign Nursing Schools (CGFNS);
(E) an evaluation of educational credentials as evidenced by:
   (i) Commission on Graduates of Foreign Nursing Schools (CGFNS) Credentials Evaluation Service Professional Report, or
   (ii) Commission on Graduates of Foreign Nursing Schools (CGFNS) Certificate or Visa Screen Certificate status;
   (iii) Reports received from CGFNS must have been completed within the five (5) years immediately preceding the date of application for licensure by endorsement. The five year requirement is waived if the applicant holds a license in another state.
(2) The requirement for verification by CGFNS is waived for applicants currently licensed in another state when the state validates that the credential review report was prepared by an independent credentials review agency.
(3) The applicant must successfully complete the licensing examination adopted by the Oklahoma Board of Nursing.
(4) The requirements for competence in spoken and written English are waived for applicants who are:
   (A) Graduates of nursing education programs taught in English in Australia, Canada (except Quebec), Ireland, New Zealand, the United Kingdom, Trinidad, Tobago, Jamaica, Barbados, South Africa, and the United States, or
   (B) Licensed in another US State or Territory and have successfully completed the licensure examination approved by the Board.
(5) Applicants must submit a completed application with the required application and evaluation fees.
(e) Temporary license for endorsement applicants.
(1) A temporary license may be issued to the applicant on proof of
   (A) Current unrestricted licensure in another state, territory or country with no history of arrest or disciplinary action requiring further review;
   (B) Evidence of having successfully passed the licensure examination adopted by the Oklahoma Board of Nursing;
   (C) Evidence of meeting educational qualifications through completion of a state board-approved nursing education program meeting the educational standards established by the Board, or an evaluation of educational credentials and nursing licensure or registration as required in country of origin for the foreign educated nurse as evidenced by:
(i) Commission on Graduates of Foreign Nursing Schools (CGFNS) Credentials Evaluation Service Professional Report with verification of equivalent educational credentials and unrestricted licensure in country of origin, or
(ii) Commission on Graduates of Foreign Nursing Schools (CGFNS) Certificate status or Visa Screen Certificate, accompanied by a verification of graduation from a government-approved nursing education program, the translated transcript, and verification of unrestricted nursing licensure or registration as required in country of graduation;
(D) Payment of the fee for licensure by endorsement and temporary license;
(E) Foreign-educated applicants must provide evidence of competence in oral and written English by meeting the requirements of 485:10-9-2(d)(1)(A) unless 485:10-9-2(d) (4) applies; and
(F) Demonstrating evidence of continued qualifications for practice through meeting the requirements of 485:10-9-2(a)(5) or (6); and
(G) Submission of fingerprint images with the fee established by the Oklahoma State Bureau of Investigation and/or vendor for the purpose of permitting a state and national criminal history records search to be completed.
(2) The temporary license may not be issued for a period longer than ninety (90) days.
(3) The temporary license may be extended, but such period shall be no longer than one (1) year.
(f) Licensure of active duty military or the spouse of an active military individual. Applications must be completed and filed with the Board.
   (1) Submit with the endorsement application a copy of the United States Uniformed Services Identification and Privilege Card and a copy of the Permanent Change of Station orders for the active military individual;
   (2) The requested Oklahoma license and/or temporary license shall be issued within thirty (30) days for their currently held valid license from another state or territory provided the license from the other state is found to be in good standing and reasonably equivalent to the requirements of this state; and
   (3) The fee for licensure, including temporary license, of active duty military or the spouse of an active duty military individual is waived with the license expiration date extended through the first renewal cycle.

485:10-9-3. Renewal of [LPN] license
(a) All licenses issued may be renewed in accordance with a schedule published by the Board.
(b) The applicant must submit an application containing such information as the Board may prescribe.
(c) The application for renewal of license must be completed and accompanied by the established fee before a new license is issued.
(d) The fee for renewal of license shall be established by the Board in accordance with statutory guidelines.
(e) In addition to meeting other requirements for renewal established by the Board in these Rules, effective January 1, 2014, each licensee shall demonstrate evidence of continuing qualifications for practice through completion of one or more of the following requirements within the past two years prior to the expiration date of the license:
Verify employment in a position that requires a practical nurse license with verification of at least 520 work hours; or
(2) Verify the completion of at least twenty-four (24) contact hours of continuing education applicable to nursing practice; or
(3) Verify current certification in a nursing specialty area; or
(4) Verify completion of a Board-approved refresher course; or
(5) Verify completion of at least six (6) academic semester credit hours of nursing coursework at the licensee's current level of licensure or higher.

If audited, the licensee shall present documentation supporting the continuing qualifications.

485:10-9-4. Reinstatement of license
(a) The Licensed Practical Nurse license is lapsed if not renewed by expiration date thereof.
(b) The applicant must submit an application containing such information as the Board may prescribe.
(c) A completed application for reinstatement must be submitted to the Board office with the required fee. If the application is not completed within one (1) year, a new application and new fee will be required.
(d) The fee for reinstatement of license shall be established by the Board.
(e) An application for reinstatement for a license that has been suspended or surrendered must be in compliance with all terms and conditions of any Order entered with regard to the suspension or surrender and shall be considered by the Board.
(f) An application for reinstatement of a license that has been revoked by the Board shall be considered by the Board.
(g) An application for reinstatement for a license not previously revoked, suspended or surrendered may be granted on such terms and conditions as the Board may require.
(h) In addition to meeting other reinstatement requirements established by the Board in these Rules, if the Oklahoma nursing license has not been in an active status less than five years, each applicant shall demonstrate evidence of continuing qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:
   (1) Verify employment in a position that requires a practical nurse license with verification of at least 520 work hours; or
   (2) Verify the completion of at least twenty-four (24) contact hours of continuing education applicable to nursing practice; or
   (3) Verify current certification in a nursing specialty area; or
   (4) Verify completion of a Board-approved refresher course; or
   (5) Verify completion of at least six (6) academic semester credit hours of nursing coursework at the licensee's current level of licensure or higher.
(i) In addition to meeting other reinstatement requirements established by the Board in these Rules, if the Oklahoma practical nursing license has not been in an active licensure status for a period of five (5) years or more, the applicant for reinstatement must demonstrate continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:
   (1) Submission of an official transcript or certificate of completion verifying completion of a nurse refresher course with content consistent with Board policy;
   (2) Successfully pass the National Council Licensure Examination for Practical nurses;
(3) Submission of an official transcript verifying successful completion of at least six (6) academic semester credit hours or 105 contact hours of nursing courses in a state-approved practical or registered nursing education program, which includes classroom and clinical instruction; and/or
(4) Present evidence of licensure as a practical nurse in another state, territory or country with employment in a position that requires practical nursing licensure with verification of at least 520 work hours during the past five (5) years preceding receipt of the application for reinstatement in the Board office.

485:10-9-5. Inactive status
(a) Any licensee who desires to retire from the practice of practical nursing shall submit a written request to be placed on the inactive list.
(b) The date of transfer to the inactive status will be the date of approval by the Board. The Board may delegate approval of the licensee’s request to be placed on inactive status to the Board Staff.
(c) A licensee shall remain on the Inactive List unless otherwise indicated without the payment of the renewal fee.
(d) The return to active fee shall be due when the licensee desires to return to active practice. The applicant must submit an application containing such information as the Board may prescribe.
(e) An application for return to active status for a license that has been placed on Inactive Status by Order of the Board shall be considered by the Board.
(f) In addition to meeting other requirements to return to active status as established by the Board in these rules, if the practical nursing license has been on the Inactive List for a period of five (5) years or more, the licensee must demonstrate continued qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:
   (1) Submission of an official transcript or certificate of completion verifying completion of a nursing refresher course with content consistent with Board policy;
   (2) Successfully pass the National Council Licensure Examination for Practical Nurses;
   (3) Submission of an official transcript verifying successful completion of at least six (6) academic semester credit hours or 105 contact hours of nursing courses in a state-approved practical or registered nursing education program, which includes classroom and clinical instruction; and/or
   (4) Present evidence of licensure as a practical nurse in another state, territory or country with employment in a position that requires practical nursing licensure with certification of at least 520 work hours during the past five (5) years preceding receipt of the request for return to active status in the Board office.
(g) In addition to meeting other reinstatement requirements established by the Board in these Rules, if the Oklahoma nursing license has lapsed less than five years, each applicant shall demonstrate evidence of continuing qualifications for practice through completion of one or more of the following requirements within the last five (5) years prior to receipt of the completed application in the Board office:
   (1) Verify employment in a position that requires a practical nurse license with verification of at least 520 work hours; or
Verify the completion of at least twenty-four (24) contact hours of continuing education applicable to nursing practice; or
(3) Verify current certification in a nursing specialty area; or
(4) Verify completion of a Board-approved refresher course; or
(5) Verify completion of at least six (6) academic semester credit hours of nursing coursework at the licensee's current level of licensure or higher.

485:10-9-8.—Endorsement of a Licensed Practical Nurse to another state
(a) A Licensed Practical Nurse wishing to be licensed in another state may have a certified statement of Oklahoma licensure issued to the Board of Nursing in such state upon receipt of a fee as established by the Board.
(b) If a transcript is provided from the files of a closed school of nursing, a fee as established by the Board will be charged.

485:10-9-9.—Change of name and address
(a) Each Licensed Practical Nurse licensee must provide certified evidence (a copy of marriage license or court action) regarding any change of name within 30 days of the change.
(b) Evidence of change of name shall be accompanied by a fee as established by the Board.
(c) Notice of change of address must be submitted in writing by each licensee within 30 days of the change.

485:10-9-10.—Issuance of a multistate license to an existing licensee
Application for a multistate license by an existing licensee must be completed and filed with the Board. If the application is not completed within six (6) months, a new application and new fee will be required.

SUBCHAPTER 10. ADVANCED UNLICENSED ASSISTANT

485:10-10-2. Certification training program
Advanced Unlicensed Assistant certification training programs shall:
(a)(1) The certification training program shall consist of classroom and clinical instruction in the performance of specific core skills that have been selected and approved by the Board;
(b)(2) Any certified training program submitted to the Board for approval shall meet the following requirements:
(i) Any health-care facility, educational institution or education provider that meets the Board's criteria for approved programs and is approved by the Board may provide the certification training program.
(ii) Any health-care facility, educational institution or education provider wishing to establish a certification training program for advanced unlicensed assistive personnel shall file the appropriate forms with the Board. The application shall include, but is not limited to:
(A) program plan following the curriculum approved by the Board;
(B) clock hours of classroom and supervised clinical instruction;
(C) description of classroom and skills training facility;
(D) evidence of adequate learning resources; and
(E)(V) faculty qualification record for each instructor.

(3)(iii) The Board shall advise the institution in writing of its decision to:
   (A)(I) approve proceeding with the program; or
   (B)(II) defer approval pending a site visit and/or receipt of further information; or
   (C)(III) deny approval specifying reasons for denial.

(4)(iv) The application shall be limited to fifteen (15), single-sided pages, with at least a one inch margin, no less than 1.5 line spacing and no less than an 11 point font size.

(5)(v) An approved program shall notify the Board when there are substantive changes in the program that alter the length of the program, reorganize course offerings or change in instructors.

485:10-10-3. Curriculum
The curriculum of the Advanced Unlicensed Assistant curriculum shall:

(a)(1) The curriculum of the certification training program shall prepare the graduate for certification and practice as an Advanced Unlicensed Assistant and shall include:
   (1) core skills, personal responsibilities, communication and interpersonal skills;
   (2) content outlines appropriately sequenced and organized to include purpose of procedure, proper equipment, safety precautions and hazards, step-by-step procedure, appropriate disposal of used equipment and materials, documentation and reporting, and legal and ethical responsibilities; and
   (3) classroom/laboratory instruction and supervised clinical practice.

(b)(2) The length of the training program shall be a minimum of 200 hours with the ratio of classroom instruction and practice appropriate to ensure safe and accurate performance. The program shall include at least 80 hours of classroom/laboratory instruction and at least 40 hours of clinical instruction.

485:10-10-5. Applicants
(a) Persons admitted to the program shall provide validation of the ability to safely and accurately perform personal care skills, measuring and recording vital signs, feeding techniques, non-sterile specimen collection, transfer, positioning and turning techniques, infection control, emergency procedures including CPR and the Heimlich maneuver, and non-invasive and non-sterile treatments unless otherwise prohibited by these rules and regulations.

(b) Persons may be admitted into a program that combines training in these skills with training as an Advanced Unlicensed Assistant, provided that the training hours for the Advanced Unlicensed Assistant component meet the requirement under 485:10-10-3(b)(2).

485:10-10-7. Certification
(a) The Board shall establish and maintain a listing (registry) of persons authorized to function as an Advanced Unlicensed Assistant.

(b) An applicant for certification by examination as an Advanced Unlicensed Assistant must meet the following requirements:
   (1) has successfully completed the prescribed curricula in a state-approved education program for Advanced Unlicensed Assistants and holds or is entitled to hold a diploma or certificate therefrom; or
   (2) has successfully completed an equivalent course approved by the Board in a formal program of instruction in a health-care facility or an educational institution with classroom/laboratory instruction and supervised clinical experience. Evidence must be provided that
verifies ability to safely and accurately perform each core skill included in Board-approved Advanced Unlicensed Assistant course;
(3) is a minimum of eighteen (18) years of age on or before the date the certificate is issued
(4) has successfully passed the written and skills certification examinations.

(c) Application for certification:
(1) Applications for certification, accompanied by the appropriate fee, must be complete and filed with the Board in accordance with the procedure designated by the Board. The application must be complete. The required fee must be filed with the application. If the application is not completed within one (1) year, a new application and new fee will be required.
(2) The candidate must register with the authorized testing service and submit the required fee.
(3) The applicant must submit an application containing such information as the Board may prescribe.

(d) Fee for certification:
(1) The fees for certification and writing or rewriting the certification examination adopted by the Board shall accompany the applications and is non-refundable.
(2) The fee for rewriting the certification examination adopted by the Board shall be the same as the fee established for the first time writing.
(3) The fee for the examination is not refundable.

485:10-10-8. Recertification
(a) Certification as an Advanced Unlicensed Assistant (AUA) shall be renewed every two years in accordance with the schedule published by the Board.
(b) The application for recertification must be completed and accompanied by the established fee before a new certificate is issued.
(c) The applicant must submit an application containing such information as the Board may prescribe. If the application is not completed within one (1) year, a new application and new fee will be required.
(d) The application for recertification must be accompanied by one of the following:
   (1) verification of employment as an AUA in an acute care setting for a minimum of 12 months within the previous 24 months immediately prior to renewal of AUA certification; or
   (2) verification of successful completion of twelve hours of clinical inservice appropriate to the AUA role within the previous 24 months; or
   (3) rewriting the certification examination with a passing score, both the written and core skills portions of the exam, within the 24 months immediately preceding renewal of AUA certification; or
   (4) verification of initial certification as an AUA within the 24 months immediately prior to renewal of AUA certification.
(e) The fee for renewal of the certificate shall be established by the Board.

485:10-10-8.2. Inactive status
Any Advanced Unlicensed Assistant (AUA) who desires to retire from the practice of advanced unlicensed assistant practice shall:
(a)(1) Any Advanced Unlicensed Assistant (AUA) who desires to retire from the practice of advanced unlicensed assistant practice shall submit a written request to be placed on the Inactive List.
(b)(2) The Board shall be granted the date of the transfer to inactive status will be the same as the date of approval by the Board. The Board may delegate approval of the certificate holder's request to be placed on inactive status to the Board Staff.
(c)(3) A certificate holder shall remain on the Inactive List unless otherwise indicated without the payment of the renewal fee.
(d)(4) The return to active status fee shall be due when the certificate holder desires to return to active practice. The applicant must submit an application for return to active status containing such information as the Board may prescribe accompanied by the appropriate fee. If the application is not completed within one (1) year, a new application and new fee will be required.
(e)(5) An application to return to active status for a certificate that has been placed on Inactive Status by Order of the Board shall be considered by the Board.
(f)(6) In addition to meeting other requirements to return to active status as established by the Board in these Rules, if the certification has been on the Inactive List, the application for reinstatement must be accompanied by one of the following:
   (i)(1) verification of employment as an AUA in an acute care setting for a minimum of 12 months within the previous 24 months; or
   (ii)(2) verification of successful completion of twelve hours of clinical inservice appropriate to the AUA role within the previous 24 months; or
   (iii)(3) rewriting the certification examination with a passing score, both the written and core skills portions of the exam; or
   (iv)(4) verification of initial certification as an AUA within the 24 months immediately prior to reinstatement of AUA certification.

SUBCHAPTER 13. REQUIREMENTS FOR EMPLOYMENT

485:10-13-1. Conditions of employment
Conditions of employment require:
(a)(1) Any person who practices or offers to practice nursing or represents himself or herself as a licensed nurse, (excluding federal employment) shall possess a valid Oklahoma license.
(b)(2) Any individual offering to practice advanced practice registered nursing as an CNP, CNS, CNM, CRNA, shall possess a valid Oklahoma license as an Advanced Practice Registered Nurse issued by the Board.
(c)(3) A valid temporary license shall be required in lieu of a full certificate of licensure.
(d)(4) Any person employed as a Nurse Administrator, as defined in these rules, shall possess a valid license to practice nursing in Oklahoma, except as otherwise provided by law.
(e)(5) If the term "doctor" is used by a licensed nurse holding the appropriate educational credentials, such usage must be in accordance with 59 O.S. Supp. 2009, §725.1, et seq.

485:10-13-2. Annual report of employing institutions [REVOKED]
The nursing administrator in each licensed health institution or agency may be requested to file an annual report each year. The report, when requested, shall be filed in a format established
by the Board. The report is to indicate the name, certificate number and expiration date of each Licensed Practical Nurse, Registered Nurse and Advanced Practice Registered Nurse employed on the designated date.

485:10-13-3. Continuing education [REVOKED]
Each licensed health institution and agency is advised to provide opportunities for Licensed Practical Nurses, Registered Nurses and Advanced Practice Registered Nurses to maintain a sound knowledge of current nursing practices and procedures. Such opportunities include orientation, skill training, continuing education, and leadership development.

SUBCHAPTER 15. REQUIREMENTS FOR PRACTICE AS AN ADVANCED PRACTICE REGISTERED NURSE

485:10-15-5. Renewal, reinstatement and inactive status of licensure

(a) Renewal. Advanced Practice Registered Nurse renewal shall:

(1) Renewal shall be concurrent with the two-year licensure renewal for Registered Nurse.
(2) The renewal form shall include a statement that the nurse's national certification is current and that certification will be maintained during the period of licensure renewal.
(3) Each Advanced Practice Registered Nurse shall submit an application containing such information as the Board may prescribe.
(4) The applicant must submit an official transcript or certificate of completion verifying completion of an APRN nursing refresher course meeting the requirements established by the Board in policy;

(b) Reinstatement.

(1) If an Advanced Practice Registered Nurse fails to renew licensure prior to the expiration date of that license, the advanced practice license shall lapse.
(2) The applicant may request reinstatement of advanced practice licensure by submitting a completed application and the required fee. If the application is not completed within one (1) year, a new application and new fee will be required. If the reinstatement is not approved within two (2) years of the expiration date of licensure, the applicant must meet current requirements for initial advanced practice licensure.
(3) The applicant must submit an application containing such information as the Board may prescribe.
(4) In addition to meeting other requirements for reinstatement established by the Board in these Rules, if the Oklahoma APRN license has not been in an active licensure status for a period of two (2) years or more, the applicant for reinstatement of the APRN license must demonstrate continued qualifications for practice through completion of one or more of the following requirements within the last two (2) years prior to receipt of a completed application in the Board office:

(A) Submission of an official transcript or certificate of completion verifying successful completion of at least six (6) academic semester credit hours of APRN nursing courses in the same role and population focus as was previously held by the APRN in a graduate-level APRN program, which includes classroom and clinical instruction; and/or
(C) Present evidence of licensure or recognition as an APRN in another state with employment in a position that requires APRN licensure or recognition with verification of at least 520 work hours during the past two (2) years preceding receipt of the application for reinstatement in the Board office.

(D) Submission of evidence of current national certification consistent with educational preparation and by a national certifying body recognized by the Board.

(c) **Inactive Status.**

(1) An Advanced Practice Registered Nurse may submit a written request to place advanced practice licensure on inactive status.

(2) The date of inactive status will be the date of approval by the Board.

(3) The Board may delegate approval to place advanced practice licensure on inactive status to Board staff.

(4) The applicant may request return-to-active status of advanced practice licensure by submitting a completed application containing such information as the Board may prescribe and the required fee. If the application is not completed within one (1) year, a new application and new fee will be required. If the advanced practice license has been on inactive status for two or more years, the applicant must meet current requirements for initial advanced practice licensure.

(5) In addition to meeting other requirements for return to active status established by the Board in these Rules, if the Oklahoma APRN license has not been in an active licensure status for a period of two (2) years or more, the applicant for return to active status of the APRN license must demonstrate continued qualifications for practice through completion of one or more of the following requirements within the last two (2) years prior to receipt of a completed application in the Board office:

(A) Submission of an official transcript or certificate of completion verifying completion of an APRN nursing refresher course meeting the requirements established by the Board in policy;

(B) Submission of an official transcript verifying successful completion of at least six (6) academic semester credit hours of APRN nursing courses in the same role and population focus as was previously held by the APRN in a graduate-level APRN program, which includes classroom and clinical instruction;

(C) Present evidence of licensure or recognition as an APRN in another state with employment in a position that requires APRN licensure or recognition with verification of at least 520 work hours during the past two (2) years preceding receipt of the application for return to active status in the Board office;

(D) Submission of evidence of current national certification consistent with educational preparation and by a national certifying body recognized by the Board.
RULE IMPACT STATEMENT: OAC Title 485. Oklahoma Board of Nursing, Chapter 10. Licensure of Practical and Registered Nurses, Subchapter 3. Regulations for Approved Nursing Education Programs; Subchapter 5. Minimum Standards for Approved Nursing Education Programs; Subchapter 7. Requirements for Registration and Licensure as a Registered Nurse and Licensed Practical Nurse; Subchapter 9. Requirements for Registration and Licensure as a Licensed Practical Nurse; Subchapter 10. Advanced Unlicensed Assistant; Subchapter 13. Requirements for Employment; Subchapter 15. Requirements for Practice as an Advanced Practice Registered Nurse

a. Description of the purpose of the proposed rule:

Revisions to Subchapters 3, 5, 6, 10, 13, and 15 include reducing regulatory restrictions pursuant to Executive Order 2020-03. Duplicated language is deleted, clarifying language for the stakeholder is provided and complexity of the rules language is decreased. The proposed revisions continue to identify the essentials elements of nursing education and nursing practice in protecting the public health, safety and welfare of the citizens of the State of Oklahoma.

New language is added to Subchapter 7, incorporating the requirements for registration and licensure as a Licensed Practical Nurse, thereby revoking duplicative language in Subchapter 9. Specific to applicants educated in foreign countries, 485:10-7-2(e)(1)(D)(iv) and 485:10-7-2(e)(2)(A)(iv) replaces the retired Michigan English Language Assessment Battery exam with the newly adopted Michigan English Test.

In Subchapter 13, 485:10-13-2 and 485:10-13-3 are revoked as the language is repetitive.

b. Description of the classes of persons who most likely will be affected by the proposed rule, including classes that will bear the costs of the proposed rule, and any information on cost impacts received by the agency from any private or public entities:

Specific to Subchapter 3, 5, and 10, the classes of persons most likely affected favorably by the proposed rules include nursing education program and AUA faculty who are accountable for compliance with nursing education and AUA program requirements.

Subchapter 6 benefits faculty of APRN nursing education programs by clarifying statutory objectives and streamlining of reports to be submitted to the Board.

Those affected by the proposed rules in Subchapter 7 include faculty, applicants and other stakeholders seeking information regarding the requirements for registration and licensure of RNs and LPNs, as well as foreign-educated individuals demonstrating English language competency.

Subchapter 13 affects individuals who practice or offer to practice nursing and those who employ licensed nurses.

Subchapter 15 affects APRNs in the process of renewing licensure as it reduces restrictive language, streamlining the process for ease of renewal.

The agency has not received any information on costs impacts from any private or public entities.

c. Description of classes of persons who will benefit from the proposed rule:
Specific to Subchapter 3, 5, and 10, the classes of persons who will benefit from the proposed rules include nursing education program and AUA faculty who will benefit from clarifying language and revocation of repetitive language.

Subchapter 6 benefits faculty of APRN nursing education programs by clarifying statutory objectives and streamlining of reports to be submitted to the Board.

Those who will benefit by the proposed rules in Subchapter 7 include faculty, applicants and other stakeholders seeking information regarding the requirements for registration and licensure of RNs and LPNs as the new language proposes streamlining of requirements; thereby, decreasing complexity of administrative rules language. In addition, foreign-educated individuals gain the option of taking the Michigan English Test recently approved for assessing English language competency.

Subchapter 13 benefits individuals who practice or offer to practice nursing and those who employ licensed nurses, as it streamlines the conditions of employment and deletes repetitive language.

Subchapter 15 benefits APRNs in the process of renewing licensure as it reduces restrictive language, streamlining the process for ease of renewal.

d. Description of the probable economic impact of the proposed rule upon affected classes of persons or political subdivisions, including a listing of all fee changes and, whenever possible, a separate justification for each fee change.

There will be no economic impact on the affected classes of persons or political subdivisions. There are no fee changes proposed.

e. Probable costs and benefits to the agency and to any other agency of the implementation and enforcement of the proposed rule, the source of revenue to be used for implementation and enforcement of the proposed rule, and any anticipated effect on state revenues, including a projected net loss or gain in such revenues if it can be projected by the agency.

There are no additional costs to the agency or any other agency because of the proposed rules, nor is there a projected net loss or gain.

f. Determination of whether implementation of the proposed rule will have an economic impact on any political subdivisions or require their cooperation in implementing or enforcing the rule:

The implementation of the proposed rules will have no economic impact on a political subdivision or require cooperation in implementing or enforcing the rules.

g. Determination of whether implementation of the proposed rule will have an adverse effect on small business as provided by the Oklahoma Small Business Regulatory Flexibility Act.

The proposed rules will have no impact on small business.

h. Explanation of the measures the agency has taken to minimize compliance costs and a determination of whether there are less costly or non-regulatory methods or less intrusive methods for achieving the purpose of the proposed rule:
The agency carefully considered the proposed rules to ensure there were no less costly, non-regulatory, or less intrusive methods to implement the requirements pursuant to Executive Order 2020-03 and meet the agency’s mission of protection of the public. It was determined that the proposed rules provide the most effective and fiscally responsible method for achieving the purpose.

i. Determination of the effect of the proposed rule on the public health, safety and environment and, if the proposed rule is designed to reduce significant risks to the public health, safety and environment, an explanation of the nature of the risk and to what extent the proposed rule will reduce the risk:

The proposed rules reduce regulatory restrictions pursuant to Executive Order 2020-03, while continuing to identify the essentials elements of nursing education and nursing practice in protecting the public health, safety and welfare of the citizens of the State of Oklahoma. In the process of streamlining the rules as proposed, duplicated language is deleted, clarification to the stakeholder is provided, and complexity of the rules is decreased, while the intent of the administrative rules is preserved. Regulatory restrictive language is reduced by 31 percent, from 528 restrictive words to 366.

j. Determination of any detrimental effect on the public health, safety and environment if the proposed rule is not implemented:

If the proposed rule is not implemented, it will be difficult for the agency to achieve compliance with Executive Order 2020-03.

k. Date the rule impact statement was prepared and if modified, the date modified:

Prepared: November 14, 2020